



REGULAR SESSION

Ron Sellers
District 1
Member

Ron Hirst
District 2
Chair

Daniel P. Friesen
District 3
Vice-Chair

Courthouse
206 W. 1st Avenue
Hutchinson, KS 67501

A G E N D A

**Reno County's Annex Conference Room,
125 W. 1st Avenue, Hutchinson
Tuesday, October 12, 2021, 9:00 AM**

I. Call to Order

II. Pledge of Allegiance to the American Flag and Prayer

III. Welcome and Announcements by Commission Chair

IV. Public Comment on Items not on the Agenda

Please come forward to the podium, state your name and address and limit your remarks to not more than 5 minutes per item.

V. Determine Additions or Revisions to the Agenda

VI. Consent Agenda

- VI.A Vouchers (bills or payments owed by the county or related taxing units).
- VI.B Planning Case #2021-09 - A resolution approving a conditional use permit by E & E Legacy Farm, LLC (Applicant Ark Valley Electric Cooperative Association, Inc.) to establish a solar farm located on the south side of E. 108th Avenue, approximately 825 feet east on N. Sunrise Road.
- VI.C Appointments to the Reno County Council on Aging
- VI.D Letter to KDOT Verifying Matching U.S.C.49-5311 Funds
- VI.E Signatory Authorization to Barbara Lilyhorn for KDOT Grant Operations .
- VI.F Declare Public Works' 2006 Chevy Silverado 1-Ton 4x4, 1996 Landoll Tandem Axle Flat Trailer and a Hewlett Packard LaserJet 4050N Printer as surplus to be auctioned on PurpleWave.
- VI.G BOCC minutes for September final approval

VII. Business Items

- VII.A Planning Case #2021-11 - A proposed text amendment to Article 15-109(2)(A) and Article 17-104(3) of the Zoning Regulations
- VII.B Planning Case #2021-10 - A request by Reno County (Applicant: Reno County Sheriff's Department) to establish a firearms range and training facility on land zoned AG - Agricultural District. The parcel is approximately 20.66 acres of land located on the east side of S. Mohawk Road, approximately one-half mile north of the intersection of S. Mohawk Road and W. Blanchard Avenue. The address is 1314 S. Mohawk Road.
- VII.C A proposed Resolution to expand the boundary of Rural Water District 101 (Yoder).
- VII.D County Commission Salary Discussion

- VIII. County Administrator Report**
 - VIII.A Monthly Department Reports
 - VIII.B Financial Reports
- IX. County Commission Report/Comments**
- X. Adjournment**



AGENDA ITEM

AGENDA ITEM #VI.B

AGENDA DATE: October 12, 2021

PRESENTED BY: Mark Vonachen - County Planner II

AGENDA TOPIC:

Planning Case #2021-09 - A resolution approving a conditional use permit by E & E Legacy Farm, LLC (Applicant Ark Valley Electric Cooperative Association, Inc.) to establish a solar farm located on the south side of E. 108th Avenue, approximately 825 feet east on N. Sunrise Road.

SUMMARY & BACKGROUND OF TOPIC:

Planning Commission recommended approval of the request by a 5-0 vote on August 19, 2021.

County Commissioners approved of the request by a 3-0 vote on September 14, 2021.

This resolution journalizes the County Commissioners' decision.

ALL OPTIONS:

Return the resolution back to staff for revisions.

RECOMMENDATION / REQUEST:

Approval

POLICY / FISCAL IMPACT:

None

RESOLUTION 2021-

**A RESOLUTION APPROVING A CONDITIONAL USE PERMIT
FOR THE ESTABLISHMENT OF A SINGLE AXIS TRACKING SOLAR
SYSTEM (SOLAR FARM) A PARCEL LOCATED IN THE NORTHEAST
QUARTER OF SECTION 1, TOWNSHIP 22 SOUTH, RANGE 5 WEST OF THE
6TH P.M. IN RENO COUNTY, KANSAS**

WHEREAS, E & E Legacy Farm, LLC by and through Ark Valley Electric Cooperative Association, Inc. applied for a Conditional Use Permit to establish a solar farm upon a defined parcel of land more particularly described as follows:

A tract of land located in the NE ¼ of Section 1, T22S, R5W of the 6th PM., in Reno County, Kansas, more particularly described as follows:

Commencing at the northwest corner of said northeast quarter; thence North 89 degrees 47' 40" East, on section line a distance of 444.0 feet to the point of beginning; thence continuing North 89 degrees 47' 40" East a distance of 500.0 feet to the west line of a tract as described in Book 90DM, Page 839; thence South 0 degrees 21' 14" East, on said west line, a distance of 408.38 feet to the south line of said tract; thence continuing South 0 degrees 21' 14" East, a distance of 341.62 feet; thence South 89 degrees 47' 40" West, a distance of 500.0 feet; thence North 0 degrees 21' 14" West a distance of 750.0 feet to the point of beginning; tract contains 8.609 acres. Subject to the north 30 feet for road right of way and any other easements of record.

WHEREAS, said parcel is currently zoned AG – Agricultural District for agricultural use in accordance with the Reno County Zoning Regulations; and a solar farm is permitted in the AG Zoning District with a Conditional Use Permit; and

WHEREAS, the Reno County Planning Commission conducted a public hearing on the Application on August 19, 2021, following satisfaction of all notice requirements for such hearing as required by K.S.A. 12-757; and

WHEREAS, at the public hearing all interested parties in attendance were provided an opportunity to be heard; and the Reno County Planner presented a written report for the Conditional Use Permit dated August 12, 2021 which report, under the heading

“FACTORS”, included a discussion and applications to be considered when making land use decisions pursuant to *Golden v. City of Overland Park*, 224 Kan. 591. Additionally, the Reno County Planner presented a staff recommendation in support of the Application; and

WHEREAS, the Reno County Planning Commission adopted and recommended approval of the Conditional Use Permit with conditions based upon the Reno County Planner’s analysis of the “FACTORS” to be considered pursuant to *Golden* and other factors as outlined in the Reno County Zoning Regulations numbered one through nine inclusive; and

WHEREAS, on September 14, 2021, the Reno County Commission at its regular public meeting received a Summary Report dated August 30, 2021, of the proceedings before the Reno County Planning Commission and the Planning Commission’s recommendation of approval of the Conditional Use Permit with special conditions; and

WHEREAS, upon conclusion of the Board’s deliberations, Commissioner Sellers moved to approve the Planning Commission’s recommendation for approval of the Conditional Use Permit along with all of the special conditions recommended by the Planning Commission. In support of his motion, Commissioner Sellers cited “FACTORS” numbered one through nine inclusive found in the analysis presented within the Reno County Planner’s Summary Report. Commissioner Friesen seconded the motion. The motion was approved by unanimous vote.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that the above and foregoing findings are adopted as the decision of this Board. The aforesaid Conditional Use Permit

Application made by E & E Legacy Farm, LLC is approved subject to all of the
aforementioned special conditions.

BE IT FURTHER RESOLVED that this resolution be effective from and after its
publication in the official county newspaper.

APPROVED AND ADOPTED in regular session this 12th day of October 2021.

BOARD OF COUNTY COMMISSIONERS
OF RENO COUNTY, KANSAS

Ron Hirst, Chairman

Daniel P. Friesen, Vice-Chairman

Ron Sellers, Member

ATTEST:

Donna Patton, County Clerk



AGENDA ITEM

AGENDA ITEM #VI.C

AGENDA DATE: October 12, 2021

PRESENTED BY: Barbara Lilyhorn

AGENDA TOPIC:
Appointments to the Reno County Council on Aging

SUMMARY & BACKGROUND OF TOPIC:

The Reno County Council on Aging consists of volunteers from local agencies and public citizens who serve in an advisory capacity, assisting in the development of programs and services for those over age 60 in Reno County. These appointments are effective January 1, 2022 through December 31, 2024. This will be a second term for Michelle Wilson, Sandra Gustafson and Carmen Booz. This is a first term from Steven Koestel.

ALL OPTIONS:

Approve (recommended)

Table

Deny

RECOMMENDATION / REQUEST:

Approve candidates appointments

POLICY / FISCAL IMPACT:

There will be no fiscal impact as a result of these appointment.

APPLICATION FOR APPOINTMENT TO RENO COUNTY
BOARDS/COMMITTEES/COMMISSIONS

Name of Board/Committee/Commission Preference (Please complete one application for each board, commission, or committee membership)

Reno Council on Aging

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date)

Name: CARMEN L. BOOZ

Residence Address: 1002 Lenox Avenue

City: Hutchison

State: KS

Zip: 67502

Are you presently employed where you may be reached for board, committee or commission purposes? YES

Name of Business: Unemployed

Address:

City:

State:

Zip:

Work Phone:

Email:

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I have been a member of the Reno Council on Aging.
I am the Reno County Senior-Aged Leadership (SAL) representative.
I have been and am a volunteer for Hospice Reno of Reno County.
Being raised by my grandparents provided me with a lifetime of experience.

Carmen L. Booz

Signature of Applicant

9-21-21

Date

**APPLICATION FOR APPOINTMENT TO RENO COUNTY
BOARDS/COMMITTEES/COMMISSIONS**

Name of Board/Committee/Commission Preference (Please complete one application for each board, commission, or committee membership)

Reno County Council on Aging

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) Yes. Reno County Council on Aging term up Dec.31, 2021

Name: Micki Wilson

Residence Address: 1030 Wheatland Dr

City: Buhler

State: KS

Zip: 67522

Are you presently employed where you may be reached for board, committee or commission purposes? yes

Name of Business: Hospice & HomeCare of Reno County

Address: 2020 N Waldron Suite 100

City: Hutchinson

State: KS

Zip: 67502

Work Phone: 620-665-2473

Email: wilsonml@hutchregional.com

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I have an interest in the older population of our county and have lived here over 40 years. I taught school, Buhler district, for 35 years and have been involved with several organizations, groups.

Michelle L Wilson (signed)

Signature of Applicant

September 21, 2021

Date

APPLICATION FOR APPOINTMENT TO RENO COUNTY
BOARDS/COMMITTEES/COMMISSIONS

Name of Board/Committee/Commission Preference (Please complete one application for each board, commission, or committee membership)

Reno County Council on Aging Advisory Board

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date)

Term expires Dec. 31, 2021: Reno County Council on Aging Advisory Board

Name: Sandra Gustafson

Residence Address: 100 N Main St., Apt. 806

City: Hutchinson

State: Ks

Zip: 67501

Are you presently employed where you may be reached for board, committee or commission purposes? No

Name of Business: Retired from Hutchinson Public Library

Address:

City:

State:

Zip:

Work Phone:

Email

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I will be 80 years old when the new term begins, and I am essentially an elder orphan. (I live with my aged sister, who is also single, and we have no immediate family.) Because of this, I have a heightened sense of the needs, concerns, and desires confronting seniors as we negotiate the hurdles and depend on public programs and services.

We are fortunate in Reno County to have an effective Department of Aging and a Department of Transportation headed by the same Director and therefore particularly responsive to Seniors' needs. I consider it both an honor and a civic duty to sit on this Advisory Board. I was engaged in numerous organizations and activities prior to the pandemic, and I hope to be able to help communicate the services of the Area Agency on Aging to the larger Community in the future.


Signature of Applicant

Sept. 21, 2021
Date

APPLICATION FOR APPOINTMENT TO RENO COUNTY
BOARDS/COMMITTEES/COMMISSIONS

Name of Board/Committee/Commission Preference (Please complete one application for each board, commission, or committee membership)

Reno County Council on Aging

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) **No**

Name: **Steven L. Koestel**

Residence Address: **6409 S High Point RD**

City: **Partridge**

State: **KS**

Zip: **67566**

Are you presently employed where you may be reached for board, committee or commission purposes? **Retired**

Name of Business:

Address:

City:

State:

Zip:

Work Phone:

Email:

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I was on the board once and enjoyed it. I had to resign for health reasons. I can now participate in board functions again. I'm getting older and realize some of the problems aging persons in the county are experiencing.

Steven L. Koestel
Signature of Applicant

9/3/21
Date



AGENDA ITEM

**AGENDA
ITEM #VI.D**

AGENDA DATE: October 12, 2021

PRESENTED BY: Barbara Lilyhorn

AGENDA TOPIC:

Letter to KDOT Verifying Matching U.S.C.49-5311 Funds

SUMMARY & BACKGROUND OF TOPIC:

The Reno County Department of Public Transportation is once again applying for U.S.C. 49-5311 grant funding through KDOT for the operation and administration of Reno County Area Transportation. A letter verifying the amount of matching funds available is a required document for the grant application. The amounts defined in the letter are included in the 2022 departmental budget and the employee taxes and benefits fund. The grant application will be submitted in November.

ALL OPTIONS:

Sign (Recommended)

Table

Deny

RECOMMENDATION / REQUEST:

Approve and sign (recommended)

Table

Deny

POLICY / FISCAL IMPACT:

This letter commits the 2022 budgeted funds of \$151,000 from the Elderly Mill Levy Fund, \$352,000 from the General Fund and \$180,000 from the County Employee Taxes and Benefits Fund as match for the FY2023 U.S.C. 49-5311 grant.



COMMISSION

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Daniel P. Friesen
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Vice-Chair

Courthouse
206 W. 1st Avenue
Hutchinson, KS 67501

Kansas Department of Transportation
Dwight D. Eisenhower State Office Building
700 S.W. Harrison Street
Topeka, KS 66603-3754

October 12, 2021

To Whom It May Concern:

The Board of Reno County Commissioners has allocated \$151,000 from the dedicated mill levy for elderly services, \$352,000 from the County General Fund and \$180,000 from the County Employee Taxes & Benefit Fund to use as local match for the capital, administration and operating assistance budgets for the Kansas Department of Transportation application for Financial Assistance of Public Transportation Programs SFY 2023. These funds will be available to the 2022 Reno County Department of Aging and Public Transportation budget on and after January 1, 2022.

Sincerely,

Ron Hirst, Chairman
Reno County Board of Commissioners



AGENDA ITEM

**AGENDA
ITEM #VI.E**

AGENDA DATE: October 12, 2021

PRESENTED BY: Barbara Lilyhorn

AGENDA TOPIC:

Signatory Authorization to Barbara Lilyhorn for KDOT Grant Operations .

SUMMARY & BACKGROUND OF TOPIC:

This letter authorizes Barbara Lilyhorn as the Director of the Reno County Department of Public Transportation, to represent Reno County as a signatory in matters related to the conduction of the U.S.C. 49-5311 grant. This action will expedite operational requirements.

ALL OPTIONS:

Sign (Recommended)

Table

Deny

RECOMMENDATION / REQUEST:

Sign (Recommended)

Table

Deny

POLICY / FISCAL IMPACT:

There will be no fiscal impact.



COMMISSION

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Hutchinson, KS 67501

Kansas Department of Transportation
Dwight D. Eisenhower State Office Building
700 S.W. Harrison Street
Topeka, KS 66603-3754

October 12, 2021

To Whom It May Concern:

The Reno County Board of Commissioners has authorized Barbara Lilyhorn, Director of the Reno County Public Transportation Department as signatory for documentations/certifications with the Kansas Department of Transportation regarding U.S.C 49-5311 grant operations.

Sincerely

Ron Hirst, Chairperson
Reno County Board of Commissioners



AGENDA ITEM

AGENDA ITEM #VI.F

AGENDA DATE: October 12, 2021

PRESENTED BY: Don Brittain, Public Works Director

AGENDA TOPIC:

Declare Public Works' 2006 Chevy Silverado 1-Ton 4x4, 1996 Landoll Tandem Axle Flat Trailer and a Hewlett Packard LaserJet 4050N Printer as surplus to be auctioned on PurpleWave.

SUMMARY & BACKGROUND OF TOPIC:

Declare Public Works' 2006 Chevy Silverado 1-Ton 4x4, 1996 Landoll Tandem Axle Flat Trailer and a Hewlett Packard LaserJet 4050N Printer as surplus to be auctioned on PurpleWave.

ALL OPTIONS:

The Board of County Commissioners have the following options:


1. Approve the 2006 Chevy Silverado 1-Ton 4x4, 1996 Landoll Tandem Axle Flat Trailer and a Hewlett Packard LaserJet 4050N Printer as surplus to be auctioned on PurpleWave.
2. Deny items to be auctioned on PurpleWave.
3. Return to staff the agenda items with recommendations to bring back to the board.

RECOMMENDATION / REQUEST:

Approval

POLICY / FISCAL IMPACT:

See attached Disposition of Surplus Reno County Property Policy.

	SUBJECT: Disposition of Surplus Reno County Property	
	ENABLING RESOLUTION: 07-16	PAGES: 4
	RESOLUTION DATE: May 30, 2007	
RELATED POLICIES:	REVISED RESOLUTION & DATE:	
	OFFICE PRIMARILY RESPONSIBLE: Maintenance / Purchasing	

I. PURPOSE

This policy establishes guidelines for the identification and disposition of surplus property, including personal and real property owned by Reno County.

II. POLICY STATEMENT

Real and personal property owned by Reno County represents a considerable investment of public funds. Procedures and safeguards provided herein are designed to encourage efficient utilization of property, establish managerial control, and provide for the efficient disposition of property deemed as surplus in accordance with this policy or other applicable restrictions governing the disposition of such property.

It is the policy of Reno County to dispose of surplus property in a manner which provides the greatest monetary return to County government or which serves some valid public purpose.

III. DEFINITIONS

- Surplus Property Real or personal property owned by Reno County which is no longer needed due to changing service requirements, damage, wear, or because the property has become obsolete or redundant to the County's needs.

- Personal Property Movable items, including equipment, vehicles, machinery, furniture, fixtures, tools or other moveable, physical goods are considered personal property.

- Real Property Real estate, including land, easements, buildings and related permanent, immovable assets affixed to land are considered real property.

IV. **PROCEDURES**

A. Personal Property

1. Each Department Director respectively will determine whether department property has become Surplus Property. The director will also determine how the Surplus Property was acquired, and whether a transfer or disposition is subject to any restrictions due to the original source of funding. Examples include, but are not limited to, federal or state grant requirements or other statutory restraints.

2. The Director will notify the Maintenance/Purchasing Director of available Surplus Property. The Maintenance/Purchasing Director will ensure that Surplus Property is made available to other County departments before sale or other disposition in order to maintain the maximum economic utility from such property.

3. If Surplus Property is not transferred to another County department, the Director of Maintenance/Purchasing will determine the value of the Surplus Property. In those instances where the Maintenance/Purchasing Director determines Surplus Personal Property to be damaged, worn out, obsolete, or where the expected sale proceeds do not justify the costs of sale, the Director shall have the authority to dispose of such Surplus Property in the County's landfill or at a recycling facility, if available.

4. If the Maintenance/Purchasing Director determines the Surplus Property to have a value justifying the costs of sale, the Director will provide this information to the Board of County Commissioners who may declare the item or items to be "Surplus County Property" and authorize sale or disposal. Such action will be duly recorded in the official Minutes of the governing body.

5. After the property has been declared Surplus County Property, it may be disposed of through the most efficient and economical method likely to maximize returns, which shall include, but are not limited to, live public auction, online public auction, trade-in, sealed bid, fixed price, private negotiation or any other method deemed most beneficial to the County; Provided, if the cumulative value of Surplus Property is estimated to exceed \$10,000.00, the method of disposal shall be approved by the Board of County Commissioners. It is further provided that if the cumulative value of Surplus Property is estimated to be less than \$10,000.00, the Director of Maintenance/Purchasing may use any method of disposal which in his or her discretion is the most efficient and economical method to maximize the proceeds of sale.

6. Following the sale or other disposition of Surplus County Property, notification shall be provided to the Board of County Commissioners regarding the method of disposition, description of the property, the time and date of sale, the recipient of the property and the value received. Such notification may also be published on the County's website.

7. County Property which is traded to a vendor in exchange for new or used property of like kind, such as motor vehicles, shall not be considered Surplus Property whose sale, disposition or transfer is subject to the terms of this policy.

B. Real Property

1. Sale or disposition of real property shall be coordinated by the County's Fiscal Administrator. The Fiscal Administrator shall be responsible for obtaining the current fair market value of the real property and shall gather and retain information regarding the location and size of the property, zoning, and any restrictions, covenants, encumbrances, etc. that remain attached to the parcel.

2. Real property may be disposed of through live public auction, public online auction, sealed bid, negotiated sale, or any other method approved by the Board of County Commissioners.

3. Following sale or disposition of real property, notification shall be provided to the Board of County Commissioners regarding the method of disposition, description of property, time and date of sale, recipient of property and value received. Such notification may also be published on the County's website.

4. Following disposition of real property, the Fiscal Administrator will be responsible for updating any relevant financial records and for notifying the County's Risk Manager for the update of insurance and risk management information.

C. Public Notice

Public notice of the sale or disposition of Surplus Property may vary depending upon the nature of the Surplus Property and the method of sale. Public notices may be given by posting on the County's website, by publication in the official County newspaper, or by any other mechanism deemed appropriate under the circumstances to allow public participation or notification. Inclusion of items on the Board of County Commissioners agenda shall constitute sufficient public notification. When the cumulative value of Surplus Property to be offered for sale exceeds \$5,000.00, the form of public notice shall be approved by the Board of County Commissioners.

D. Legal Review

All contracts, deeds, and related documents must be reviewed and approved by the County Counselor prior to the disposition of real or personal property.

E. Donations

Notwithstanding any provisions to the contrary, surplus property may be donated to other governments or non-profit organizations if, in the opinion of the Board of County Commissioners, doing so serves the best interest of the County. Donations of County owned property shall require approval of the Board of County Commissioners through the established agenda process. The agenda item shall include a description of the property, recipient, date of transfer, and estimated fair market value. Donation of Surplus Property acquired with proceeds of a dedicated mill levy may be prohibited without compensating the dedicated fund for the fair market value of the Surplus Property.

F. Conflicts of Interest

County employees shall be permitted to participate as buyers in public sales of Surplus County property only. Consistent with ethical conduct, County employees shall not take advantage to gain personal benefit from such transactions.

G. Exceptions

Exceptions to or waivers of this policy may be approved by the Board of County Commissioners on an individual basis.



AGENDA ITEM

AGENDA ITEM #VI.G

AGENDA DATE: October 12, 2021

PRESENTED BY: Cindy Martin

AGENDA TOPIC:
BOCC minutes for September final approval

SUMMARY & BACKGROUND OF TOPIC:
None

ALL OPTIONS:
Approval by Board

RECOMMENDATION / REQUEST:
Approve minutes for Sept. 14th and 28th, 2021

POLICY / FISCAL IMPACT:
None

September 14, 2021
Reno County Courthouse
Hutchinson, Kansas

The Board of Reno County Commissioners held the agenda session with Chairman Ron Hirst, Commissioner Daniel Friesen and Commissioner Ron Sellers, County Administrator Randy Partington, County Counselor Joe O'Sullivan, and Minutes Clerk Cindy Martin, present.

The meeting began with the Pledge of Allegiance followed by a short sectarian prayer led by Pastor Darryl Peterson, Grace Christian Church.

Commissioner Hirst commented on the South Hutchinson Fire Departments 9-1-1 commemorative event. He and Emergency Management Director Adam Weishaar met with Kansas State Fair's Mr. Shultz and commented that the county has a good working relationship with the Kansas State Fair.

There were no public comments.

Commissioner Friesen requested moving business item 7C Reno County Zoning Regulations regarding Commercial Wind Energy Conversion Systems (CWECS) to the bottom of the business items below 7G.

Mr. Sellers moved, seconded by Mr. Friesen, to approve the Consent Agenda consisting of items 6A through 6D which consisted of the Accounts Payable Ledger for claims payable on September 10th, 2021, totaling \$759,926.01 and September 17th, 2021, totaling \$696,468.73 as presented by staff. Next item directs the chairman to sign final minutes for August 10th, 24th, and 31st, 2021 after approval of drafts for August 24th and 31st. Designate voting delegate as Ron Hirst and Daniel Friesen as alternate for the Kansas Association of Counties (KAC) annual conference on October 18th, 2021. Final item was to set a date and time for County Canvass of the 2021 General City/School Election. Deputy Clerk Jenna Fager recommended November 9th, 2021, at 8:30 a.m. in the Reno County Annex Conference Room. The motion was approved by a roll call vote of 3-0. The Board requested County Administrator Randy Partington appoint someone for Mr. Friesen's absence with the November 9th Canvass.

County Administrator Randy Partington introduced a resolution for Board approval that stated the four objectives of the Treasurer of the United States regarding the American Rescue Plan Act (ARPA)

Fiscal Recovery Funds of \$12,042,385.00 awarded to Reno County. Mr. Hirst asked about a joint resolution with the City of Hutchinson. Mr. Partington explained the City of Hutchinson would be receiving \$6 million and consented to view the use of Reno County language. After discussing with County Counselor Joe O'Sullivan, the City of Hutchinson agreed to prepare two individual resolutions that are similar in nature to support the efforts of the Reno County ARPA Taskforce.

Commissioner Sellers asked why a joint resolution would be needed. He commented that Reno County had done what the Federal Government asked regarding getting public input and the commission would hear the results in a report later and applauded efforts to get here by the ARPA Taskforce. He read the last paragraph of the document that will be agreed upon that stated "Be it further resolved that subject to federally established criteria for eligibility, this Board of County Commissioners shall exercise in its sole discretion the authority to prioritize and distribute ARPA Fiscal Recovery Funds and shall not be bound by any recommendations made by the ARPA Taskforce" which is expected to be received later this fall. He stated the commission would have some tough decisions to make after listening to the recommendations from the public report. **Mr. Sellers moved, seconded by Mr. Friesen, to approve resolution 2021-19; A RESOLUTION OF INTENT WITH RESPECT TO THE DISTRIBUTION OF AMERICAN RESCUE PLAN ACT FISCAL RECOVERY FUNDS** as outlined by Mr. Partington. The motion was approved by a roll call vote of 3-0.

Emergency Management Director Adam Weishaar met with the Board to request extending the local disaster declaration that expires on September 21, 2021, for another 60 days from today's date. He gave a brief timeline on declaring a public health emergency stating that it began on March 19, 2020, and after extending several times, it will expire on June 31, 2021. Reno County needs to have the declaration in place to activate supply assistance from the state which is needed since cases are rising again. **Mr. Sellers moved, seconded by Mr. Friesen, to approve a resolution 2021-20; A RESOLUTION RENEWING A PROCLAMATION OF A STATE OF LOCAL DISASTER EMERGENCY FOR RENO COUNTY, KANSAS** as submitted. The motion was approved by a roll call vote of 3-0.

Mr. Vonachen presented to the Board Planning Case #2021-09 a request by E & E Legacy Farms, Inc., (Applicant: Ark Valley Electric Cooperative Association, Inc.) for a conditional use permit to establish a one-megawatt AC/ 1.4-megawatt DC single axis tracking solar system (solar farm) on land zoned AG - Agricultural Land District. The property is located on the south side of E.

108th Avenue, approximately 825 feet east of the intersection of N. Sunrise Road and E. 108th Avenue. The solar farm would consist of 3,500 solar panels for Ark Valley customers only and would generate electricity for the next 25-years then going to a five-year renewal or return it to farmland and spoke about setbacks. The Planning Board approved the conditional use permit with a vote of 5-0 stating nine factors then adding nine conditions from staff.

Mr. Friesen moved, seconded by Mr. Sellers, to approve Planning Case #2021-09 as outlined by Mr. Vonachen. The motion was approved by a roll call vote of 3-0.

Mr. Friesen expressed appreciation to Ark Valley for their \$1.4 million-dollar investment in Reno County.

Solid Waste Director Megan Davidson and SCS Engineer Vice President/Senior Project Director Monte Markley and SCS Senior Project Manager Steve Lindham met with the Board to recommend approval for the Gas Collection and Control System (GCCS) Expansion at the Reno County Landfill. Gas collection needed to be installed on Cell 7 by January 2022 so construction would need to begin quickly, noting that SCS engineered it. KDHE requires that within five-years of collecting waste, you must have gas collection control wells installed. Where they currently are, it is putting waste in cell 7. They are also tying in the Site B gas flare system into Site D flare system. The reason for the connection was migration gas issues along the northern boundary. The Site B flare has to be manually started since the gas is not as prevalent as Site D.

Mr. Friesen commented on going out for bids. Ms. Davidson stated there were two reasons why this did not go out for bid. (1) there was not a local company that would do this type of installation with gas systems, (2) SCS has been their consultant for the last 10 plus years and been involved with the Site D flare. They have reinstalled gas well systems and fixed issues when systems go down and have to be up and running within five-days. SCS is a local company out of Wichita, and they do competitive pricing on bids and have broad services that they offer.

Mr. Hirst encouraged Ms. Davidson for the future to make sure local contractors and local businesses that supply materials have the opportunity to bid on solid waste projects. Ms. Davidson stated they post bids in the local paper and online. Mr. Hirst asked to have a face to face for a bid and Mr. Friesen asked about a policy on bids. Mr. Partington stated there was a purchasing

policy and noted that some departments had exceptions within that policy.

Mr. Monte Markley noted they reviewed other contractors for their costs and found they were 15 percent higher than ours. We are using local businesses if available in our bids to give Reno County the best possible bid we can. **Mr. Sellers moved, seconded by Mr. Friesen,** to approve the Gas Collection and Control System (GCCS) Expansion at the Reno County Landfill as presented. The motion was approved by a roll call vote of 3-0.

Information Services Director Mike Mathews reviewed the Information Technology Annual Update with the Board. He spoke about desk top programs for next year, found Pandemic response not having enough broadband width combining the telephone service with IdeaTek IP based phone system, and a pilot program to reduce paperwork with fillable forms and signature pads in the Community Corrections Department then migrate to other departments. He said they are also redesigning the network with more security, rebuilding the communication.

Horizons Mental Health Quarterly Report was given by Michael Garrett CEO from July 1, 2021, to June 30, 2022. He reviewed a summary chart and stated that auditors will finalize by the end of October or early November and finished with services offered through grants.

At 10:15 the meeting recessed for five minutes.

The meeting reconvened with all Commissioners, County Administrator Randy Partington, County Counselor Joe O'Sullivan, and Minutes Clerk Cindy Martin, present.

County Planner Mark Vonachen met with the Board with a previously tabled item from 5/25/21; Planning Case #2020-09 a request by the Reno County Planning Commission for a series of text amendments to the April 2016 Edition of the Reno County Zoning Regulations regarding Commercial Wind Energy Conversion Systems (CWECS).

Mr. Hirst made two motions: one motion was for consideration of a moratorium on any Commercial Wind Energy Conversion Systems (CWECS) in Reno County through December 27, 2021. **Mr. Hirst** made the other motion for consideration that directed staff to draft and provide notice of a public hearing for a special zoning district limited only to Industrial CWECS in the present un-zoned

area through December 27, 2021. The motions failed for lack of a second.

Mr. Friesen made a motion to recess into an executive session not to exceed 30 minutes requesting the County Counselor Joe O'Sullivan and County Administrator Randy Partington to remain for the purpose of a privileged legal matter. **Mr. Sellers seconded the motion.** The motion was approved by a roll call vote of 3-0. **Mr. Sellers** amended the previous motion to include Reno County Planning Consultant Russ Ewy, Baughman & Co., Wichita, Kansas in the executive session. The motion was approved by a roll call vote of 3-0.

Before going into executive session, Mr. Hirst acknowledged Denise Baranski, Big Brothers and Big Sisters of Reno County was attending the Commission meeting as part of Leadership Reno County.

The Board discussed whether to prohibit wind or not in zoned/un-zoned areas of the county. Mr. Sellers said under advice of legal counsel, he would recommend sending this matter back to the Planning Commission to work on for some motions that will probably follow, then brought back to us for a final decision.

Mr. Hirst moved, seconded by Mr. Sellers, to table the current recommendations from the Planning Commission's case #2020-09 indefinitely. The motion was approved by a roll call vote of 3-0.

Mr. Hirst moved, seconded by Mr. Sellers, to direct staff to draft and provide notice of a public hearing for a separate zoning regulation text agreement for the Board's consideration and approval for a moratorium prohibiting CWECS applications for a period of one-year. The motion was approved by a roll call vote of 3-0.

Mr. Hirst moved, seconded by Mr. Sellers, to draft and provide notice of a public hearing for a special zoning district limited only to industrial CWECS in the present un-zoned areas of Reno County for Board of Commissioners consideration on December 27, 2021. Mr. Friesen requested any future motions on big issues, be sent ahead of time for preparations to vote. The motion was approved by a roll call vote of 2-1 with Mr. Friesen opposed.

All departments submitted their monthly reports to the Commission and there were no questions asked.

County Administrator Randy Partington addressed the Board reviewing a snapshot of the Financial Reports through the end of August noting the revenue/expense funds were in good shape for year to date.

County Commission reports:

Commissioner Friesen commented on the limitations of 3 on the commission asking members of the Board to send any predetermined motions ahead of time to be prepared for the discussions. Conversations with Mr. Brittain on the 43rd Bridge stated it will be finished early and some students had fun going over the bridge in a bus. Mr. Brittain is working with engineers on a blind spot issue with 43rd bridge. He had a conversation with Donna Patton and Buhler's Mayor about the City of Buhler Clerk, Merle Peterson retiring. Mrs. Patton volunteered to mentor the new city clerk and Mr. Friesen appreciated her working with them.

Commissioner Sellers mentioned how appropriate the wisdom comment was from today's Pastor Darryl Peterson. He spoke about some of the 9-1-1 20-year tributes, and how important emergency management was to be ready for any situations, and thought they were a great department. He wanted to draft a formal document to the legislature regarding the issue of childcare and how it could work better from the state level. He spoke about the courthouse remodeling and how it needed to be back on the agenda for updates. He is working with citizens north of town on moving to 3 to 5 commissioners. It's a good point to have documents beforehand but it is not always possible to bring forth documents beforehand for consideration.

Commissioner Hirst apologized for bringing documents in without forwarding on to other commissioners, noting it was late in the day when they were done. He spoke about the privilege of working with school districts and the Health Department. He spoke about childcare issues and commented on a courthouse press release letting the public know about the work in progress.

At 11:35 a.m. the meeting adjourned for the day until 9:00 a.m. Tuesday, September 28th, 2021.

Approved:

Chair, Board of Reno County Commissioners

(ATTEST)

Reno County Clerk
cm

Date

September 28, 2021
Reno County Courthouse
Hutchinson, Kansas

The Board of Reno County Commissioners held the agenda session with Chairman Ron Hirst, Commissioner Ron Sellers, County Administrator Randy Partington, County Counselor Joe O'Sullivan, and Minutes Clerk Cindy Martin, present. Commissioner Daniel Friesen attended via zoom.

The meeting began with the Pledge of Allegiance followed by a short sectarian prayer led by Pastor Tim Kraft, First Church of God.

Commissioner Hirst read a proclamation for National Recovery Month in September. Seth Dewey, Substance Misuse Health Educator, and Karla Nichols, Health Department Director received the proclamation. Mr. Dewey thanked the Board for their support. The Board expressed appreciation for the Reno County employees who work hard making it a better place for residents.

There were no public comments.

County Administrator Randy Partington requested an executive session for one-hour for attorney/client privilege information beginning at 10:00 a.m. **Mr. Sellers moved, seconded by Mr. Hirst, to approve the addition to the agenda.** The motion was approved by a 2-1 vote, Mr. Hirst noted Mr. Friesen was temporarily not connected on zoom to vote.

Mr. Sellers moved, seconded by Mr. Hirst, to approve the Consent Agenda consisting of items on the Accounts Payable Ledger for claims payable on September 24th, 2021, totaling \$1,036,253.31 and October 1st, 2021, totaling \$237,752.06 as submitted. Moratorium Resolution #2021-21: A RESOLUTION PROVIDING FOR A TEMPORARY MORATORIUM ON COMMERCIAL WIND ENERGY CONVERSION SYSTEM IMPROVEMENTS WITHIN THE UNINCORPORATED AREA OF RENO COUNTY, KANSAS; DIRECTING CERTAIN REVISIONS AND AMENDMENTS TO THE RENO COUNTY COMPREHENSIVE PLAN; DIRECTING THAT RENO COUNTY ZONING REGULATIONS CURRENTLY IN EFFECT WITH RESPECT TO COMMERCIAL WIND ENERGY CONVERSION SYSTEMS BE REVISED TO PROHIBIT SUCH SYSTEMS IN THE CURRENTLY ZONED AREA OF RENO COUNTY, KANSAS; AND DIRECTING PLANNING STAFF AND THE PLANNING COMMISSION TO DEVELOP A NEW ZONING DISTRICT WHICH ONLY REGULATES COMMERCIAL WIND ENERGY CONVERSION SYSTEMS IN THE CURRENTLY UNZONED PORTION OF THE UNINCORPORATED AREA OF THE COUNTY as presented by staff.

County Administrator Randy Partington explained to the Board the components of the proposed Resolution. Mr. O'Sullivan agreed with Mr. Partington's explanation and explained that any future decision made by the Board to prohibit Commercial Wind Energy Conversion Systems would more likely be upheld by the Court on appeal with the requested amendments the Comprehensive Plan and the County's Zoning Regulations. The Board discussed public hearings to be held by the Planning & Zoning Commission on any proposed changes. Mr. Hirst stated December 27, 2021, would be the time to hear the public hearings. The motion was approved by a roll call vote of 3-0.

District Attorney Tom Stanton updated the Board on his department and Drug Court. He stated that 64 percent of his 2021 budget had been spent. He discussed the difficulties the current salary range for attorney positions in his office presented to him in his efforts to hire attorneys and asked that the problem be addressed by the Commission.

Human Resources Director Helen Foster met with the Board to recommend approval of the Commissioners Holiday. She gave options with one being December 24th each year as the permanent Commissioners Holiday designation. **Mr. Friesen moved, seconded by Mr. Sellers,** to approve the recommendation from Mrs. Foster to have December 24th each year as Commissioners Holiday. The motion was approved by a roll call vote of 3-0.

Mr. Partington reported a quick update of the courthouse project schedule with the dome repairs, plaster repairs and weatherization being completed by January 10, 2022, and windows by the end of March 2022. He spoke about the \$1.8 million dollars, noting that 53 percent of the \$3.4 million dollar budget has been spent for the window project, with \$561,000 paid toward the balance from the earthquake insurance claim. He mentioned the pay study needing approval by the last meeting in November by the commission for a new pay plan.

County Commission reports:

Commissioner Sellers thanked Mr. Hirst for his comments thanking the employees for the jobs they do for the county. He said we have a lot of dedicated and qualified employees working for Reno County citizens. He asked why a proclamation for month of September would be read on 28th of that same month. Mr. Partington explained with two meetings a month it was not ready before today.

Mr. Sellers had a resolution for the next agenda meeting. He requested the Board review regarding amending Commission salaries for 2023 providing the other two members are voted into office in the November election.

Commissioner Hirst commented on going below the revenue neutral. He was concerned that current inflation rates and budget limitations would hinder providing services expected by the public. He expressed concern that the Commission may face difficult decisions in the future if these factors continued.

County Counselor Joe O'Sullivan gave background information regarding the executive session request. He stated in 2018 Reno County contracted with Ochs Law Firm out of Colorado, to represent Reno County in the national Opioid litigation case. He indicated that Mr. Stephen Ochs and his son, Jason Ochs, would participate with the Commissioners on a zoom call for a status report on the pending case and with respect to settlement decisions the commission would have to make in the near future.

At 9:55 the meeting recessed for five minutes.

The meeting reconvened with all Commissioners, County Administrator Randy Partington, and Minutes Clerk Cindy Martin, present.

Mr. O'Sullivan asked for a motion by the Board to recess into executive session to confer with the Board's legal counsel on a privileged legal matter, that being a status report from attorney Stephen Ochs on Reno County's claim pending in federal district court in the National Opioid litigation for a period of one hour. Necessary for the discussion in addition to Mr. Ochs are County Administrator Randy Partington and County Counselor Joe O'Sullivan. No formal decision is expected following conclusion of the executive session. **At 10:00 Mr. Sellers made the motion as requested, and Mr. Hirst seconded that motion.** The motion was approved by a roll call vote of 3-0.

At 10:55 a.m. the meeting returned to regular session and adjourned for the day until 9:00 a.m. Tuesday, October 12th, 2021.

Approved:

Chair, Board of Reno County Commissioners

(ATTEST)

Reno County Clerk
cm

Date



AGENDA ITEM

AGENDA ITEM #VII.A

AGENDA DATE: October 12, 2021

PRESENTED BY: Mark Vonachen - County Planner II

AGENDA TOPIC:

Planning Case #2021-11 - A proposed text amendment to Article 15-109(2)(A) and Article 17-104(3) of the Zoning Regulations

SUMMARY & BACKGROUND OF TOPIC:

The proposed text amendment to the zoning regulations attempts to remove some of the regulatory restrictions on citizens who apply for permits to construct accessory buildings on their property. Currently, the zoning regulations require an approved special exception by the BZA for any citizen who applies for a permit to construct an accessory building greater than 2,000 square feet in size or if the total square footage of all accessory buildings on the property is greater than 2,000 square feet. This regulation only applies to the residential and village zoning districts, not the agricultural zoning district.

Included is a spreadsheet showing all special exception applications since the regulation was adopted in 2016. All 41 special exception applications have been approved by the BZA. This process is time consuming for staff and has resulted in an un-necessary delay on the citizen.

The Planning Commission determined there is still merit in reviewing the size of certain accessory buildings on a property but this amendment hopes to lessen the case load on staff and remove the extra process for other accessory buildings.

In summary, any parcel of land two acres in size or less is still limited to 2,000 square feet of total accessory building square footage, Any parcel greater than two acres in size is now limited to 5,000 square feet of accessory building square footage. This is an increase of 3,000 square feet over the current zoning regulation requirement.

ALL OPTIONS:

The County Commissioners may:

1. Approve the proposed text amendment as presented.
2. Make changes to the proposed text amendment and approve.
3. Deny the proposed text amendment.
4. Refer the proposed text amendment back to the Planning Commission for further study or clarification.

Staff recommends approving the proposed text amendment as recommended by the Planning Commission.

RECOMMENDATION / REQUEST:

Approval of the Planning Commission recommendation.

POLICY / FISCAL IMPACT:

No policy/fiscal impact



Public Works
600 Scott Boulevard
South Hutchinson, Kansas 67505
620-694-2976
Don Brittain, Director

Date: September 22, 2021

To: Reno County Board of County Commissioners

From: Mark Vonachen, CFM – County Planner II

Re: A proposed text amendment regarding the maximum square footage of accessory buildings permitted on a residentially zoned parcel.

For several years, the Planning Commission showed interest in considering a text amendment to the section of the zoning regulations which states a special exception is required for any residential accessory building that is greater than 2,000 square feet or any combination of residential accessory buildings whose square footage is greater than 2,000 square feet. Included with this proposal is a report on all special exception applications since the regulation was enacted in April of 2016. The special exception is a public hearing held by the Board of Zoning Appeals (BZA). The BZA decision is not forwarded on to the County Commissioners for final consideration. This zoning regulation requirement does not apply to the AG – Agricultural District, only the residential and village zoning districts.

On May 20, 2021, by a vote of 7-0, the Planning Commission directed staff to prepare a draft text amendment with specific language. For several months, the Planning Commission has conducted several study sessions to review the draft language and make necessary adjustments to the proposed text amendment.

This final version of the proposed text amendment was reviewed by County Counselor Joe O'Sullivan for any corrections. On August 19, 2021, the Planning Commission reviewed the final draft and set a public hearing date of September 16, 2021. The draft text amendment listed below went to a public hearing on September 16, 2021.

Proposed Text Amendment

Additions are underscored
Deletions are struck through

Current Regulations

Article 15-109(2) (A) – Accessory Uses Allowed

2. In District "R-1" Rural Residential, "R-2" Suburban Residential, "R-3" Single-Family Residential, and "V-1" Village Districts, the following accessory uses are allowed:
 - A. Accessory buildings and uses commonly associated with residential activity, including, but not limited to, the following:

Accessory off-street parking and loading spaces
Fences or walls
Flag poles
Gates or guard houses for subdivisions
Guest houses
Parabolic and satellite dish-type antennas
Play equipment
Private garages and carports
Small storage sheds
Solar collectors
Swimming pools
Television and radio receiving antennas less than 50 feet in height

No accessory building or use shall occupy a required front yard (except basketball goals, flag poles and fences as permitted.) ~~The total floor area of all accessory buildings shall not exceed 2,000 square feet. Accessory buildings, or combinations thereof, which exceed 2,000 square feet are permitted only with a Special Exception as approved by the Board of Zoning Appeals as authorized by these Regulations. A maximum square footage allotment of accessory building square footage shall be established for parcels. Accessory buildings, or combinations thereof, which exceed the square footage allotment found under Article 17-104(3) are permitted only with a Special Exception.~~

Article 17-104(3) – Special Exceptions

3. In the “R-1” Rural Residential, "R-2" Suburban Residential District, "R-3" Single-Family Residential, or the "V-1" Village District, a ~~private garage(s) and/or storage building(s) as an accessory building(s) for more than four motor vehicles and/or covering more than 2,000 square feet.~~ residential accessory building subject to the requirements listed below.
 - A. When applied to parcels of land totaling 2.00 acres of land or less, the total floor area of all accessory buildings and portable accessory buildings, including attached lean-to's, shall not exceed 2,000 square feet. Accessory buildings, or combinations thereof, which exceed 2,000 square feet are permitted only with a Special Exception as approved by the Board of Zoning Appeals and authorized by these Regulations.
 - B. When applied to parcels of land greater than 2.00 acres, the total floor area of all accessory buildings and portable accessory buildings, including attached lean-to's, shall not exceed 5,000 square feet. Accessory buildings, or combinations thereof, which exceed 5,000 square feet are permitted only with a Special Exception as approved by the Board of Zoning Appeals and authorized by these Regulations.
 - C. The following general requirements apply to all parcels of land.
 1. Buildings totaling 120 square feet or less, gazebos, and carports are not subject to this regulation or used in the calculation of the total floor area of all accessory buildings. Shipping containers and mobile/manufactured homes used as an accessory building are subject to this regulation and used in the calculation of the total floor area of all accessory buildings.

2. Buildings used for agricultural purposes and approved for such use by an agricultural exemption application are not subject to this regulation or used in the calculation of the total floor area of all accessory buildings.

3. If a parcel of land is less than 2.50 acres, as indicated by the Appraiser's Department, the owner shall produce the deed or a survey stamped by a Registered Land Surveyor to determine the acreage of the parcel. These sources of information shall be the methods used to calculate the acreage of the parcel.

4. For the purpose of this Article, a lean-to is defined as a structure sharing one wall with a building, having a roof that adjoins the building, and is not enclosed with a door.

Below is a summary of the public hearing proceedings held by the Planning Commission on September 16, 2021.

Chairman Goertzen opened the public hearing.

Vonachen discussed the proposed amendment and noted that a notice was sent to all Reno County townships and cities affected by the amendment. Notice was also sent to the City of Mt. Hope as the city boundary is within three miles of the Reno County border. Notices were not sent to many of the western Reno County cities and townships as those governments are not affected by the Zoning Regulations.

Vice-Chairwoman French asked about the next steps.

Vonachen responded the next step is to place the amendment of the County Commissioners' agenda for final consideration. If approved, the amendment will be published in the paper and the zoning regulations on the website updated. Potentially in November this will become official.

Vice-Chairwoman French questioned if we have any potential shed applications in the next month.

Vonachen said no applications are in the process. At this point, he would encourage any special exception applications to wait a month if possible for the regulations to become effective.

Commissioner Seltzer asked if a motion needs to be made to adopt the amendment.

Vonachen said yes.

Nobody was present in the audience to provide any public comments.

Chairman Goertzen closed the public hearing.

There were no further comments or discussion from the Planning Commission.

Vice-Chairwoman French moved to approve the text amendment as presented; seconded by Commissioner Seltzer. The motion passed by a 4-0 vote (Yes: Martin, Seltzer, French, and Goertzen).



Comments
Accessory Building Text Amendment
Case #2021-11

RENO COUNTY DEPARTMENTS

None

OTHER AGENCIES

None

WRITTEN PUBLIC COMMENTS – IN FAVOR OF THE PETITION

None

WRITTEN PUBLIC COMMENTS – NEUTRAL ON THE PETITION

None

WRITTEN PUBLIC COMMENTS – AGAINST THE PETITION

None

Special Exceptions Cases (2016-2021)

Year	Case #	Address	Size of Accessory Structure	Acreage of Parcel	BZA Approval
2016	2016-03	5828 Yucca Rd.	50' x 60' shed	1	Yes
2021	2021-06	3018 E. Red Rock Road	40' x 60' accessory building and a future 20' x 24' building	1.22	Yes
2017	2017-18	2011 Pennington Rd.	2,231 sq. ft. accessory structure	1.76	Yes
2018	2018-09	4615 N. Buhler Rd.	20' x 45' shed addition	1.93	Yes
2019	2019-08	4707 E. Surfboard Dr.	60' x 80' x 16' shed	2.23	Yes
2017	2017-15	2109 N. Pennington Rd.	54' x 60' accessory structure	2.26	Yes
2021	2021-03	00000 S. Walker Road	40' x 75' accessory building	2.31	Yes
2019	2019-11	418 Westridge Dr.	40' x 60' x 12' shed	2.34	Yes
2019	2019-03	100 W. 62nd Avenue	50' x 60' shed	2.37	Yes
2019	2019-04	100 W. 62nd Avenue	60' x 80' shed	2.37	Yes
2017	2017-04	9407 S. Yoder Rd.	24' x 32' garage	3.21	Yes
2017	2017-14	9801 N. Plum St.	40' x 60' accessory structure	3.71	Yes
2016	2016-08	2316 S. Victory Rd.	30' x 50' x 10' shed with 10' overhang	3.86	Yes
2017	2017-20	2804 E. 95th Ave.	50' x 40' accessory structure	4.13	Yes
2020	2020-16	5010 E. Avenue G	40' x 40' garage	4.43	Yes
2016	2016-07	3725 E. 69th Ave.	60' x 100' shed	4.45	Yes
2021	2021-04	1019 Hidden Meadow Ln.	40' x 75' accessory building	4.47	Yes
2017	2017-16	9410 E. 4th Ave.	40' x 60' accessory structure	4.5	Yes
2017	2017-12	3213 E. 69th Ave.	30' x 40' accessory structure	4.84	Yes
2019	2019-05	11007 S. Yoder Road	32' x 52' x 25' shed	5.01	Yes
2018	2018-12	6410 E. 30th Ave.	40' x 60' x 12' shed	5.15	Yes

Acreage 1 - 5

Special Exceptions Cases (2016-2021)

Year	Case #	Address	Size of Accessory Structure	Acreage of Parcel	BZA Approval
2021	2021-01	3108 W. 17th Avenue	50' x 72' x 16' accessory building	6.23	Yes
2017	2017-09	00000 E. 4th Ave.	48' x 60' accessory structure	7.29	Yes
2017	2017-07	4317 E. Blanchard Ave.	40' x 56' accessory structure	8.27	Yes
2017	2017-03	8505 N. Plum St.	42' x 60' shed	9.3	Yes
2020	2020-05	1801 E. 56th Avenue	64' x 80' shed	9.47	Yes
2017	2017-06	9211 S. Woodberry Rd.	40' x 60' accessory structure	9.73	Yes
2020	2020-17	25710 S. Haven Road	40' x 60' shed	9.76	Yes
2018	2018-13	12318 E. Smoots Creek Rd.	40' x 64' shed	9.86	Yes
2021	2021-08	5115 E. 4th Avenue	40' x 60' shed	9.86 acres	Yes
2018	2018-07	8101 S. Rayl Rd.	16 x 32' accessory structure	9.94	Yes
2018	2018-06	619 E. 95th Ave.	30' x 40' garage	9.97	Yes
2018	2018-08	619 E. 95th Ave.	30' x 45' x 12' garage	9.97	Yes
2017	2017-23	9415 N. Plum St.	30' x 40' accessory structure	10.63	Yes

Acreage 6 - 10

Special Exceptions Cases (2016-2021)

Year	Case #	Address	Size of Accessory Structure	Acreage of Parcel	BZA Approval
2020	2020-04	5205 N. Tobacco Road	25' x 26' shed (covered pool cabana)	11.54	Yes
2017	2017-11	7818 N. Hendricks St.	60' x 80' accessory structure	11.8	Yes
2020	2020-12	8014 N. Hendricks St.	40' x 60' shed	14.23	Yes
2017	2017-08	1007 W. 95th Ave.	60' x 100' accessory structure	18.78	Yes
2016	2016-02	13009 E. Pretty Prairie Rd.	40' x 80' shed	19.42	Yes

Acreage 11 - 20

Special Exceptions Cases (2016-2021)

Year	Case #	Address	Size of Accessory Structure	Acreage of Parcel	BZA Approval
2018	2018-04	6700 N. Halstead St.	60' x 90' accessory structure	28.63	Yes
2020	2020-15	2416 N. Buhler Road	110' x 110' x 16' shed	36	Yes

Acreage 21 - 40



AGENDA ITEM

AGENDA ITEM #VII.B

AGENDA DATE: October 12, 2021

PRESENTED BY: Mark Vonachen - County Planner II

AGENDA TOPIC:

Planning Case #2021-10 - A request by Reno County (Applicant: Reno County Sheriff's Department) to establish a firearms range and training facility on land zoned AG - Agricultural District. The parcel is approximately 20.66 acres of land located on the east side of S. Mohawk Road, approximately one-half mile north of the intersection of S. Mohawk Road and W. Blanchard Avenue. The address is 1314 S. Mohawk Road.

SUMMARY & BACKGROUND OF TOPIC:

The Sheriff's Department requests a conditional use permit to establish a firearms range and training facility on land owned by the county and operated by the landfill. The 20.66 acres will not be split off from the current parcel size but will be fenced and lit for security purposes.

Three 26-foot-high earthen berms are proposed that will meet or exceed the firearms range standards which are overseen by the Kansas Department of Wildlife and Parks who have adopted part of the National Rifle Association's Range Manual. The firearms range is not open to the public. Other law enforcement agencies are invited to use the facility.

On average, firearms training is conducted approximately 75 days throughout the year. Out of the 75 days, approximately six days are used for night time or low light firearms training. These training sessions typically end before 10:00 pm.

ALL OPTIONS:

The County Commissioners may:

1. Approve of the Planning Commission recommendation.
2. Approve of the Planning Commission recommendation with added or subtracted conditions of approval.
3. Deny the conditional use permit petition.
4. Refer the petition back to the Planning Commission with specific questions or instructions.

RECOMMENDATION / REQUEST:

Consideration of the Planning Commission Recommendation.

POLICY / FISCAL IMPACT:

None



REZONING/CONDITIONAL USE PERMIT APPLICATION

This is an application for change of zoning classification (rezoning) or for a Conditional Use Permit. The form must be completed and filed at the office of the Zoning Administrator in accordance with directions on the accompanying instruction sheet.

AN INCOMPLETE APPLICATION CANNOT BE ACCEPTED.

- 1. Name of applicant or applicants (owner(s) and/or their agent(s)). All owners of all property requested to be rezoned must be listed in this form.

A. Applicant/Owner

Mailing Address

Phone Email

B. Agent

Mailing Address

Phone Email

(Use separate sheet if necessary for names of additional owners/applicants.)

- 2. The applicant hereby requests

A change of zoning from to

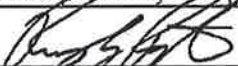
A Conditional Use for the following:

- 3. The property is legally described as (Lot and Block or Metes and Bounds)



RECEIVED
AUG 02 2021
RENO COUNTY
PUBLIC WORKS DEPT

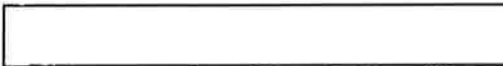
6. I (We), the applicant(s), acknowledge receipt of the instruction sheet explaining the method of submitting this application. I (We) realize that this application cannot be processed unless it is completely filled in; is accompanied by an ownership list as required in the instruction sheet; and is accompanied by the appropriate fee.



(Owner)



(Owner)

By 

Authorized Agent (if any)

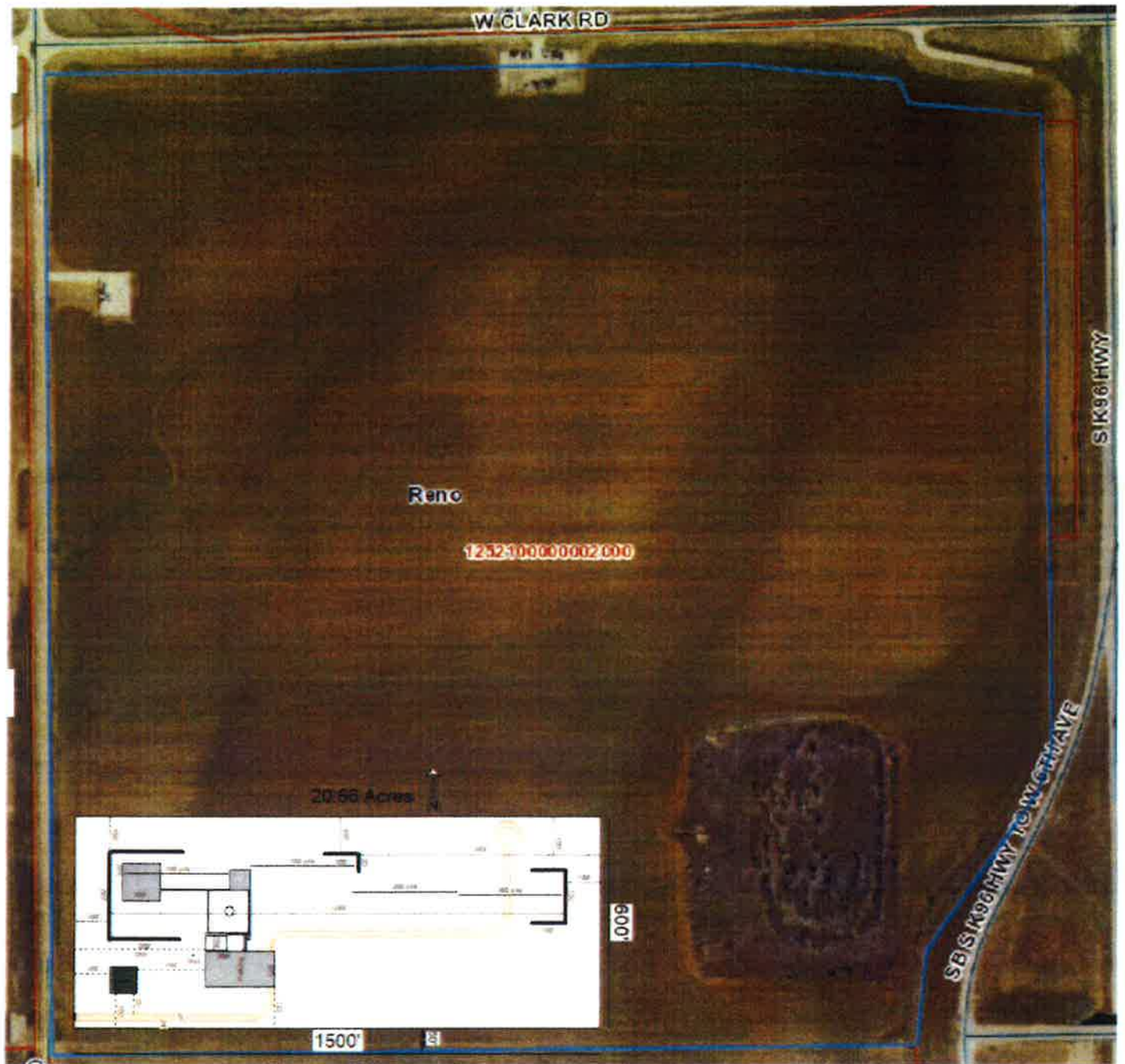
By 

Authorized Agent (if any)

OFFICE USE ONLY:

Received by the Zoning Administrator, at 11:15 (A.M.) (P.M.) on this 2nd day of August, 2021, together with the appropriate fee of \$300. - fee waived.

Mark Uroch County Planner II
Name and Title



RECEIVED
AUG 02 2021
RENO COUNTY
PUBLIC WORKS DEPT



Sheriff: Darrian Campbell
Undersheriff: Shawn McHaley

RENO COUNTY Sheriff's Office
206 West First Ave
Hutchinson, Kansas 67501-5298
(620)694-2735 office (620) 694-2702 Fax
TDD : Kansas Relay Center 1-800-766-3777

RECEIVED

AUG 02 2021

RENO COUNTY
PUBLIC WORKS DEPT

07/30/21

Zoning Classification Change (Rezoning) / Conditional Use Permit Application

Facility Use and Description

The Reno County Sheriff's Office is intending to build a Firearms Training Facility located on the south west section of the 152.4 acres currently owned by Reno County and is requesting a conditional use permit for this purpose. This 152.4 acre plot is located on the south east corner of Clark Rd and Mohawk Rd. This lot is currently being utilized by the Reno County Landfill and is included on their KDHE permits. KDHE has already approved the inclusion of a firearms range on the property. Firearms ranges in the state of Kansas are overseen by the Kansas Department of Wildlife and Parks who have adopted part of the NRA's Range Manual which establishes the generally accepted operating practices for sport shooting ranges. The planned firearms range for the Reno County Sheriff's Office will comply with these practices.

The Firearms Training Facility will accommodate several types of training for local law enforcement, including statutory firearm qualification requirements. Other types of training which this facility will accommodate will include long range precision shooting (up to 400 yards), chemical munitions training (CS gas and OC), basic handgun and basic rifle classes, tactical team and sniper training, armored vehicle operations, less than lethal trainings, basic SWAT courses and force on force trainings. The facility will also accommodate other law enforcement agencies from Reno County to include, South Hutchinson Police Department, Haven Police Department, USD 309 Police Department, Kansas Department of Corrections, Buhler Police Department, and the Hutchinson Police Department.

In order to provide a safe environment conducive to firearms type trainings, impact earth berms will be constructed which will meet or exceed NRA standards. The berms will be approximately 26 feet tall from the shooting floor with a width of 10 feet at the peak. The impact face of the berms will have a slope as close to vertical as possible but not less than 1 to 1 or 45 degrees. The side berms will be to the same specifications. The tops of the berms will have a baffle or "eyebrow" constructed of bridge timber to stop any ricochets. The Reno County Sheriff's Office will have a perimeter fence constructed to keep individuals from wandering onto the property during trainings and access to the area will be through a locked gate. Dusk to dawn lights will be on the property for security purposes overnight.

To assist in noise abatement, we have begun working with the Kansas Forestry Service to procure cedar trees which will be planted around the outside border of the range property and hardwood trees for around the inside of the training area. A well is planned for the property to supply irrigation water only to assist in watering the vegetation as the well water in the area is unsuitable for human consumption. The firearms range has normal operating hours during daylight hours. On average, firearms training is conducted approximately 75 days throughout the year. Of those 75 days, approximately 6 night / low light firearms trainings are held. These trainings typically end before 10:00 pm. During these times red and blue flashing lights as well as back lighting and flashlights are utilized to simulate different training environments. Brighter overhead lights may be used for range clean-up during these times.

The facilities planned for the property include a 40 x 60 training building with restrooms. A lagoon or septic system meeting the standards of the Reno County Health Department will be utilized for wastewater. The training building will provide indoor and classroom trainings associated with the types of training conducted at the facility. A parking area will be constructed next to the training building within the secured area and will accommodate up to 75 cars. Trash service will be contracted for the training area to assist in keeping the property in a clean and orderly condition.

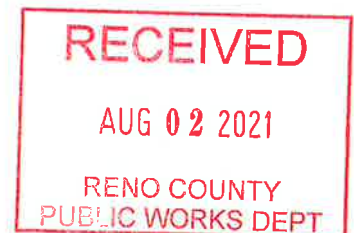
Questions regarding the project can be directed to:

Det. Sgt. Dustin J. VanScyoc
Reno County Sheriff's Office
206 W. 1st Ave.
Hutchinson, KS. 67501
620-694-2729
Dustin.vanscyoc@renolec.com

Respectfully,


Det. Sgt. Dustin J. VanScyoc


Sheriff Darrian L. Campbell

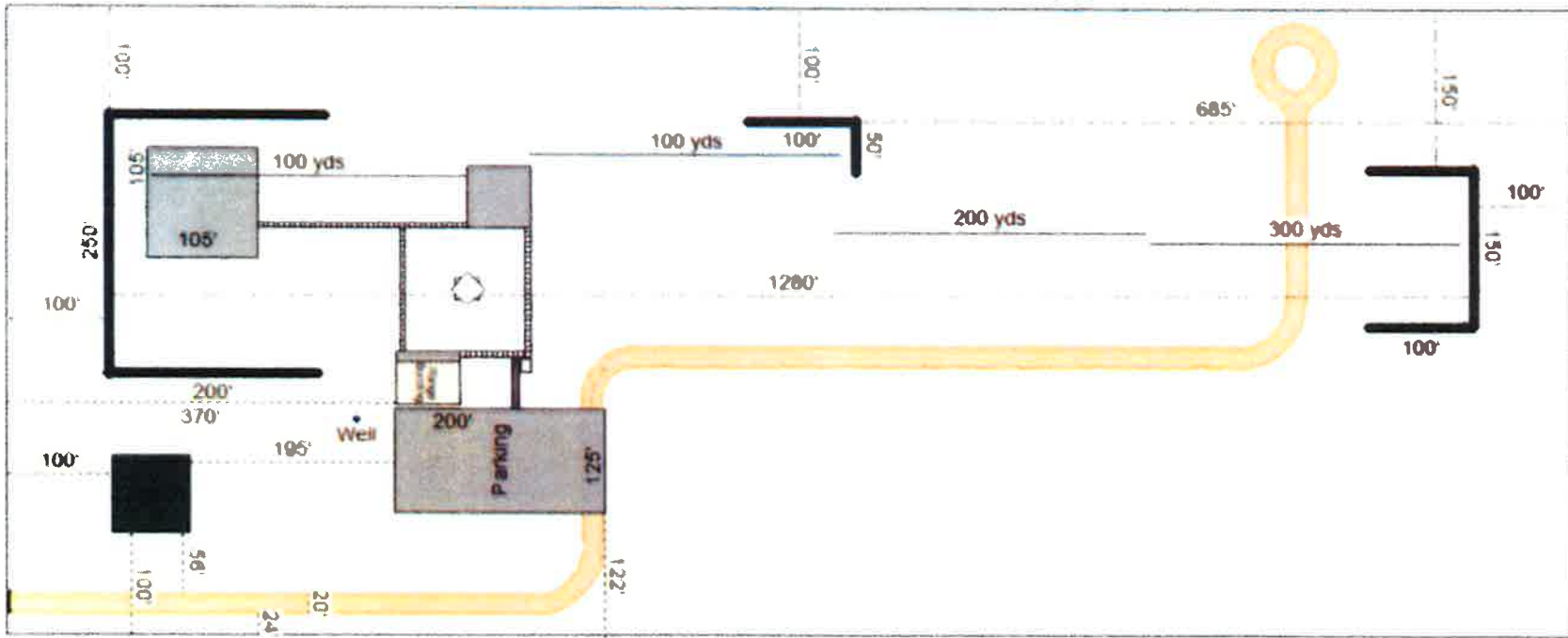


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20.66 Acres



1500'

600'

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Mohawk Rd.
Cul-de-sac



From: Joseph Hacker [KDHE] <Joseph.Hacker@ks.gov>
Sent: Tuesday, July 27, 2021 4:35 PM
To: Megan Davidson <megan.freeman@renogov.org>
Cc: Heather Merritt [KDHE] <Heather.Merritt@ks.gov>
Subject: RE: Gun Range

Megan,

We would not require a special condition for a shooting range. Many other landfills have shooting ranges on their property, and we only ask that they show the approximate location on their site map. Once the shooting range is in place, resubmitting the PDF of the Facility Site Map with a symbol showing the approximate location at the next permit renewal would be more than adequate. And, of course, to operate the shooting range safely.

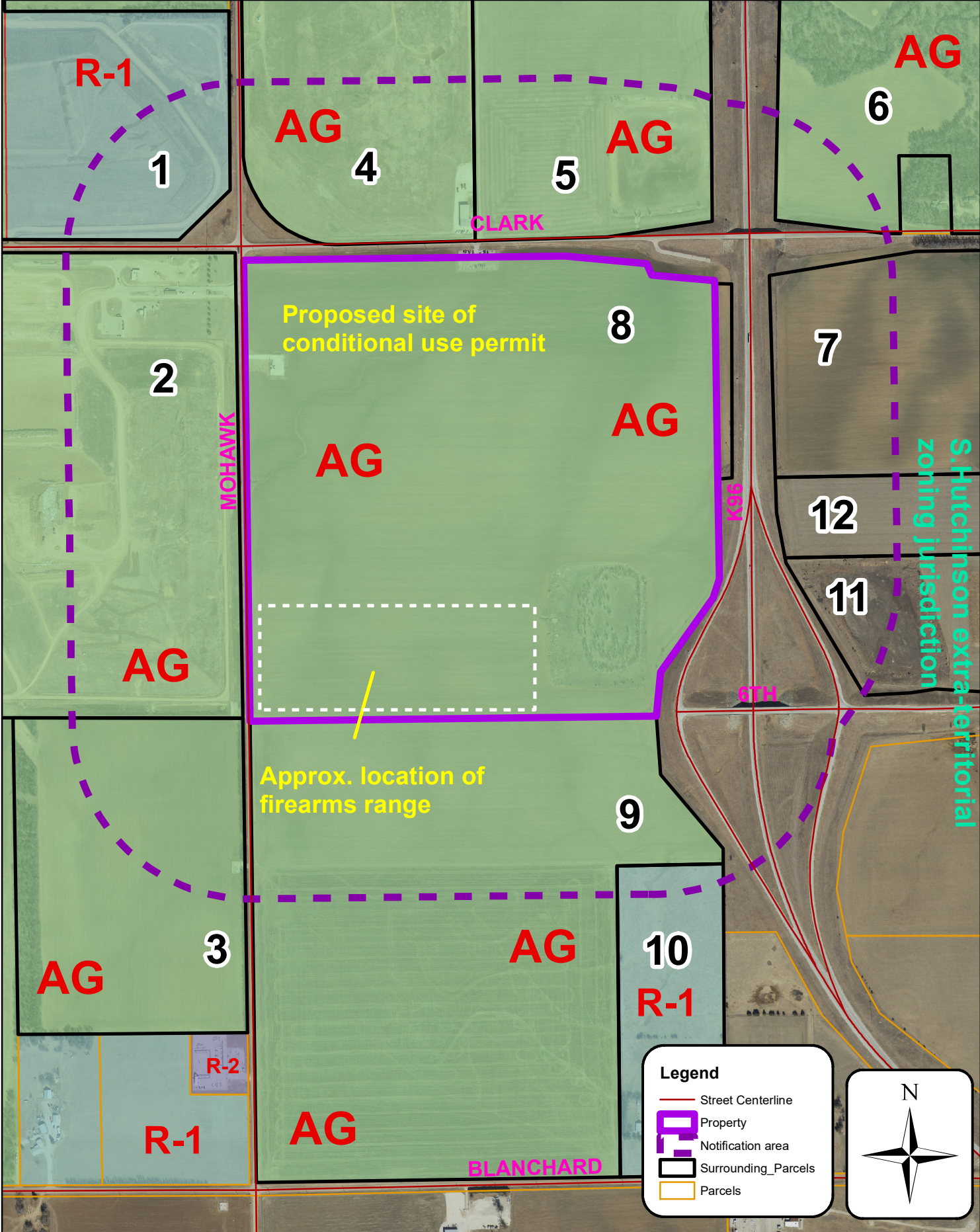
Kansas Department of Wildlife and Parks would be the regulatory agency for the operation of the shooting range. Here is a link to their regulations page: <https://ksoutdoors.com/Services/Law-Enforcement/Regulations/Sport-Shooting-Ranges> . KDWP has mostly adopted the NRA's recommendations for shooting range facilities. I am not sure about any permitting that needs to be done through KDWP, if any.

Maybe the shooting range will give you a place to let off some steam!

Joseph Hacker
Engineering Associate, Solid Waste Permits Section
Bureau of Waste Management, KDHE
1000 SW Jackson, Suite 320 Topeka, KS 66612-1366
(785) 291-3746 – **Working from home most days. Email gets to me faster.**
Joseph.Hacker@ks.gov



Property Ownership/Zoning Map Case #2021-10



Reno County Sheriff's Department
Property Ownership List
Case #2021-10

	A	B	C	D	E
1	PO#	PIN	OWNER	OWNER ADDRESS	PROPERTY ADDRESS
2	1	1241700000005000	RENO COUNTY	C/O RENO COUNTY COMMISSIONERS 206 W 1ST AVE HUTCHINSON, KS 67501-5204	00000 W CLARK RD, Hutchinson, KS 67501
3	2	1242000000001000	RENO COUNTY	C/O RENO COUNTY COMMISSIONERS 206 W 1ST AVE HUTCHINSON, KS 67501-5204	703 S MOHAWK RD, Hutchinson, KS 67501
4	3	12420000000013000	MAST, EDWARD A & WILMA	5209 S MOHAWK RD HUTCHINSON, KS 67501-9119	00000 S MOHAWK RD, Hutchinson, KS 67501
5	4	12516000000010000	RENO COUNTY	C/O RENO COUNTY COMMISSIONERS 206 W 1ST AVE HUTCHINSON, KS 67501-5204	3800 W CLARK RD, Hutchinson, KS 67501
6	5	12516000000011000	BONTRAGER, GARY L TRUST	2915 W 6TH AVE HUTCHINSON, KS 67501	00000 W CLARK RD, Hutchinson, KS 67501
7	6	12516000000012010	CLARK, BILLY H TRUST & MARGARET	106 N MILES VALLEY CENTER, KS 67147	00000 W CLARK RD, Hutchinson, KS 67501
8	7	12521000000001000	CLARK, BILLY H TRUST & MARGARET	106 N MILES VALLEY CENTER, KS 67147	00000 W CLARK RD, Hutchinson, KS 67501
9	8	12521000000002000	RENO COUNTY	C/O RENO COUNTY COMMISSIONERS 206 W 1ST AVE HUTCHINSON, KS 67501-5204	00000 W CLARK RD, Hutchinson, KS 67501
10	9	12521000000003000	BONTRAGER, GARY L TRUST	2915 W 6TH AVE HUTCHINSON, KS 67501	00000 S MOHAWK RD, Hutchinson, KS 67501
11	10	12521000000004000	ONEOK HYDROCARBON LP	C/O K E ANDREWS & COMPANY 1900 DALROCK RD ROWLETTE, TX 75088	00000 W BLANCHARD AVE, Hutchinson, KS 67501
12	11	12521000000009000	HIRST, RONALD W & BETTE G	1508 W BLANCHARD AVE SOUTH HUTCHINSON, KS 67505- 1539	00000 S BROADACRES RD, Hutchinson, KS 67501

Reno County Sheriff's Department
Property Ownership List
Case #2021-10

	A	B	C	D	E
13	12	1252100000010000	UNGLES, WALLACE M	2710 N KEITH ST WICHITA, KS 67205-2146	00000 S BROADACRES RD, Hutchinson, KS 67501



Public Works
600 Scott Boulevard
South Hutchinson, Kansas 67505
620-694-2976

Don Brittain, Director

Date: September 22, 2021

To: Reno County Board of County Commissioners

From: Mark Vonachen, CFM – County Planner II

Subject: Case #2021-10– Reno County (Applicant: Reno County Sheriff’s Department – Detective Sgt. Dustin VanScyoc) Legal Description: Approximately 152.4 acres of land located in the NW ¼ - Section 21 – T23S, R6W in Reno Township and further described as PIN# 1252100000002000. The parcel is located on the east side of S. Mohawk Road approximately one-half mile north of the intersection of S. Mohawk Road and W. Blanchard Avenue. The physical address is 1314 S. Mohawk Road.

Who: Owner: Reno County
206 W. 1st Avenue, Hutchinson, KS 67501

What: This is a conditional use permit request to establish a firearms range and training facility on the above identified property. The floodplain designation for the property is Zone X which is an area of minimal flood hazard (no floodplain).

Why: The parcel is currently zoned AG – Agricultural District. The owner requests a conditional use permit on the above identified parcel for the purpose of establishing a firearms range and training facility. All proposed land use activities other than agricultural and single-family residential require a conditional use permit.

This report and recommendation were prepared prior to the public hearing.

BACKGROUND

The applicant requests a conditional use for the purpose of establishing a firearms range and training facility on the parcel described above.

The proposed firearms range will be operated by Reno County Sheriff’s Department on land currently owned by Reno County and managed by the Reno County Landfill Department. A separate parcel will not be created. Instead, the Sheriff’s Department proposes to establish the firearms range on a 20.66-acre area of the parcel. The area of development is located in the southwest corner of the parcel and away from the current landfill buildings.

Several types of training will occur on this designated area. The types of training include statutory firearm qualifications, long range precision shooting which is at a distance of 400 yards, chemical munitions training (CS gas and OC), and basic handgun/rifle classes.

The area will also be used for tactical team and sniper training, armored vehicle operations, SWAT, force on force training, and other less lethal training classes.

This firearms range will not be open to the general public. The area will be open to other law enforcement agencies within the county, including police officers employed by school districts and employees of the Department of Corrections.

The Kansas Department of Health and Environment has approved of the use of this area as a firearms range. Their approval was necessary since this area was approved strictly for landfill purposes. Firearms ranges are overseen by the Kansas Department of Wildlife and Parks. The Sheriff's Department will comply with the standards established by the Kansas Department of Wildlife and Parks.

Impact berms will be created that comply with the Kansas Department of Wildlife and Parks and National Rifle Association guidelines and standards. The earthen berms will be approximately 26 feet tall and have a width of ten feet at the peak. Ricochets will be stopped by what is called an "eyebrow". This eyebrow will overhang on the berm and be constructed of timber.

A perimeter fence will be constructed to aid in preventing people trespassing on the firearms range. Dusk to dawn lights will be installed to aid in the security purposes. Trees will be planted in the area to assist in noise reduction.

The Sheriff's Department is working with the Health Department on the installation of a wastewater system. A potable water well is not permitted on the property due to contamination concerns. A well for irrigation purposes will be drilled. Potable water will have to be purchased through bottled water companies or brought to site by individuals. Another option is to extend the public water line south to serve the facility.

The applicant states the firearms range is operational during the daylight hours but specific training is done only on an average of 75 days per year. Six of those days will be devoted to night-time or low light situations. These trainings usually will end by 10:00 p.m.

**SUMMARY OF RELATED REQUIREMENTS FOR:
A FIREARMS RANGE AND TRAINING FACILITY IN AN AG ZONING DISTRICT**

1. **Land Use Category**

This parcel is currently zoned AG – Agricultural Land District. All proposed land uses that are neither agricultural nor single family residential in nature require an approved conditional use permit.

2. **Yard Requirements – Article 13**

Any new building 120 square feet or greater shall meet the following minimum setbacks:

Front Yard: 50' from the road rights of way of S. Mohawk Road, W. Clark Road, and K-14/96 Highway.

Side Yard: 30' from the south property line

Rear Yard: Not applicable

The zoning regulations do not provide specific setback requirements for firearm range berms.

The submitted site plan indicates the firearms berms will be 100 feet from the boundary area set aside for use by the Sheriff's Department. The training facility complies with the setback requirements.

The Planning Commission/Governing Body have the option to accept these setback distances or modify the setback distances to something more acceptable.

Staff recommends the Planning Commission accept the proposed setbacks as shown on the submitted site plan.

3. **Performance Standards – Article 9**

The following performance standards are found under Article 9-104 and are relevant to the issuance of a conditional use permit for a firearms range and training facility:

- No smoke, radiation, vibration or concussion, or heat shall be produced that is perceptible outside a building, and no dust, fly ash, or gas that is toxic, caustic or obviously injurious to humans or property shall be produced.
- No emission of air contaminants from any source within the boundaries of any lot or tract shall exceed emission rates established by the Kansas Secretary of Health and Environment pursuant to K.S.A. 65-3001 et seq., or amendments thereto, and any administrative regulations adopted thereunder.
- Light sources shall be controlled or hooded so that light is directed away from any adjoining residentially zoned property or public streets.

4. **Parking, Paving, and Loading Requirements – Articles 10 & 11**

The applicant proposes to construct a 40' x 60' training facility. Designation of parking stalls for a training facility is not specifically listed in the regulations but should be required to ensure there is adequate space to park vehicles for law enforcement personnel using the facility. Utilizing a standard one parking space per 200 square feet of floor area ratio, the

applicant could be required to install only 12 parking spaces. The zoning regulations do not require the parking lot be paved since S. Mohawk Road is a dirt surface. However, if the parking lot is permanently paved, each parking stall should be 9' x 19'.

A parking lot area capable of holding 75 cars is shown on the site plan and discussed in the narrative. The number of designated stalls is adequate for the proposed land use.

Designation of an off-street loading space or area is not applicable to this petition.

5. **Sign Requirements – Article 12**

The submitted site plan and narrative does not indicate any signs will be located on the property. No sign permit is required for any sign. However, if an electronic sign will be placed on the property, the sign shall comply with the sign code regulations found under Article 12 of the zoning regulations. The sign shall also be located outside of the township road right of way.

6. **Landscaping**

The submitted narrative discusses the landscaping plan.

The applicant indicates to assist with noise abatement, cedar trees will be planted around the outside border of the firing range area. Hardwood trees will be planted in various locations on the inside of the range firing area. The Sheriff's Department is being assisted by the Kansas Forestry Service with acquiring trees.

The county has no specific requirements in the zoning regulations regarding landscaping. However, under the conditional use permit review process, the Planning Commission/Governing Body can require landscaping, buffering, and screening be installed to lessen the impact of a development on a neighborhood.

There are no residences in the immediate area of the proposed development.

Staff recommends no additional landscaping be installed other than what is described in the narrative.

7. **Lighting**

The applicant states dusk to dawn lights will be on the property to assist in security measures.

Approximately six days out of the year, night trainings will occur on the property. Red and blue flashing lights, back lighting, and flashlights will be used to simulate different environments. These trainings often times end before 10:00 p.m.

There are no residential houses nearby or public roads that may be affected by the lights. A portion of S. Mohawk Road was recently vacated and a cul-de-sac constructed to provide cars a way to turn around.

8. **Fencing**

There are no fence regulations except for instances when a sight triangle is involved or as a conditional use permit requirement. There is no sight triangle associated with this proposed shooting range site.

The applicant indicates a perimeter fence will be constructed around the area to aid in preventing unauthorized access to the site but does not provide a defined height.

Staff recommends the fencing be installed as indicated in the narrative and be at least six-feet tall.

9. **Height Limitations – Article 13**

There is no maximum height for a building or structure in the AG zoning district.

FACTORS

The Planning Commission may recommend approval/denial of a Conditional Use and the Governing Body may approve/deny such Conditional Use using the following factors as guidelines:

1. *Whether approval of the Conditional Use would be consistent with the intent and purpose of these regulations.*

The intent and purpose of the regulations is to provide flexibility in approving non-residential land uses which may not have a significant impact on the neighborhood if certain conditions are met and to implement the eleven purposes found in Article 1-102.

In reviewing the eleven purposes of the Zoning Regulations found under Article 1-102, staff concludes approval of the conditional use permit would be consistent with the intent and purpose of these regulations.

The most important purposes found in the regulations that support this factor is:

- To promote the health, safety, comfort, and general welfare of the citizens of Reno County, Kansas.
- To facilitate the adequate provisions of transportation, water, sewage, schools, parks, and other public improvements and services, and to carry out the goals and objectives as set forth in applicable laws of the State of Kansas and the Comprehensive Plan for Reno County, Kansas.
- To inform the public regarding future development in Reno County, Kansas, thereby providing a basis for wise decisions with respect to such development.

2. *Whether the location of the proposed use is compatible to other land uses in the surrounding neighborhood.*

To the north, west, and east is land zoned AG and owned by Reno County and used for landfill purposes.

To the south is agricultural land zoned AG.

The surrounding area is predominantly zoned AG. Most of the surrounding parcels are owned by Reno County. Other parcels zoned AG are used for agricultural purposes. This proposal should have little impact on the surrounding neighborhood. There are no single-family residences in the area where the shooting range is proposed. The land should never be developed for residential use and should always be owned by Reno County.

The shooting range berms are aligned in an east-west direction so as not to endanger the new landfill operations center or any other buildings which are located a half mile to the south of the site.

S. Mohawk Road was recently vacated to the north so the public is not able to travel down this road anymore and potentially be injured by a stray bullet. Signs have been posted on W. Blanchard Avenue that indicate S. Mohawk Road is not a through road so the public should not try and drive up to the road. At the end of the road is a cul-de-sac. There are no single-family dwellings along this half-mile stretch of road.

Due to the lack of residential dwellings or the potential for future residential dwellings, staff concludes the location is compatible with the surrounding neighborhood based on the above reasons.

3. *Whether the proposed use places an undue burden on the existing transportation and service facilities in the area affected and, if so, whether such additional transportation and service facilities can be provided.*

As mentioned earlier in this report, a portion of S. Mohawk Road was vacated and a cul-de-sac constructed to allow for citizens to turn around in case they missed the signs. S. Mohawk Road is a township-maintained dirt road. Since the road is not through anymore, the township can expect to see some additional traffic with law enforcement personnel utilizing the site. However, there should not be any unusual wear and tear on the road. The road is still an open public road where anyone can travel on it.

Reno Township was sent a notice of this proposal. No written or verbal response was received from Reno Township.

There is no public sewer district serving this area. The applicant is working with the Health Department on the installation of a private wastewater system. No potable well permit will be issued since the water is not suitable for human consumption. An irrigation well to water trees and grass will be drilled on the site.

Staff concludes no undue burden should be placed on the existing transportation and service facilities based on the above stated reasons.

4. *Whether the proposed use is made necessary or desirable because of changed or changing conditions in the area affected.*

This area consists of large agricultural parcels. Some of these parcels are used by the landfill while other parcels are used for agricultural purposes. There is no indication this

area is trending toward any other type of land use other than agricultural and landfill purposes.

Going by the strict interpretation of this factor, staff concludes the proposed use is not made necessary or desirable because of changed or changing conditions.

However, firearm ranges should be located in areas that have little to no potential for residential development. The land owned by the County should not be sold and due to drinking water concerns, the rest of the area is not suitable for residential development using private wells. Therefore, this proposed use in this location could be considered desirable since there is little opportunity for residential development.

5. *The length of time the subject property has remained vacant or undeveloped as zoned: provided, the use of land for agricultural purposes shall be considered as viable use of the land and not be considered as allowing the land to be vacant or undeveloped.*

The proposed 20.66-acre area is currently vacant. Utilizing this area for landfill purposes could be considered the highest and best use of this land. By permitting the Sheriff's Department to utilize this area, the landfill has determined this area is not needed for their current or future operations.

The parcel is currently used for the new landfill operation center. The operation center is currently under construction and is being relocated to this parcel from the current location across S. Mohawk Road. No other buildings are located on the parcel. No other buildings or outside development is proposed or anticipated.

6. *Whether the applicant's property is suitable for the proposed use.*

This proposed area is approximately 20 acres in size. The applicant has determined that 20 acres is appropriate to establish a firearms range and meet the needs of the Sheriff's Department and other law enforcement agencies.

The applicant has provided a setback distance of 100 feet from the 20-acre area to construct the earthen berms. In reviewing the site plan there is enough space on the 20-acre area to construct any building or structure in compliance with the setback requirements.

The parcel is currently used for the landfill operations center. The area designated for the firearms range is far enough away so as not to interfere with the current landfill operations. Staff received no written comments from the landfill regarding this proposal.

Staff concludes the property is suitable for the proposed use.

7. *Whether the proposed Conditional Use would be in conformance to and further enhance the implementation of the Comprehensive Plan.*

In reviewing this petition, several chapters within the Comprehensive Plan require a review to determine compliance or non-compliance.

Chapter 7 discusses land uses within the County. In summarizing this chapter, the County adopted a conditional use type of land use and zoning versus a traditional type of zoning which includes commercial and industrial zoning districts along with a future land use map which projects where all types of land uses should occur.

With a conditional use permit based zoning, any non-agricultural, non-residential type of land use requires a conditional use permit. Each petition is reviewed using the “Golden” Factors as a basis of that review. There is no implied guarantee a particular land use will be approved or denied on a specific parcel. Under the heading of *Other Special Land Uses*, a firearms range could be classified as this type of land use. The establishment of this type of land use is not prohibited but instead requires a conditional use permit. No change to this policy is anticipated at this time.

Chapter 9 discusses the goals, objectives, and policies of the County.

Under the goals for County Services and Facilities there are two specific objectives that show this proposal is compatible with the Comprehensive Plan. Those goals are as follows:

- Locate all public and semi-public land uses in accordance with their individual service area requirements, transportation access needs and utility demands in conformance with the Comprehensive Plan.
- Promote design guidelines and controls for public and semi-public land uses which ensure compatibility with surrounding areas, enhance the values of the natural landscape and serve as examples of the quality of development desired within the community.

This firearms range was designed in an east-west direction to avoid the possibility of striking any buildings and from shooting across an open road. The area will also be enhanced with the planting of trees to act as a buffer for sound but also other trees to improve the look of the area. An irrigation well will be drilled to keep the grass and trees from dying.

Under the goals for Land Use there are two specific objectives that show this proposal is compatible with the Comprehensive Plan. Those goals are as follows:

- Ensure that future development occurs in a timely fashion and is adequately served by roads and other public facilities and services.
- Minimize land use incompatibilities and ensure that adjacent developments are compatible in density and quality, thereby providing for a smooth transition between land uses.

This proposal is properly served by an adequate road and at this time no other public facilities are needed or requested. This area is compatible with other land uses in the area. The majority of the land is owned by Reno County and is not suitable for development due to the landfill operations. Therefore, a firearms range could be considered compatible with the area due to unlikely development of the surrounding area.

Other objectives not listed here may appear to be in favor or against the petition.

When reviewing these and all other relevant objectives, staff concludes the petition complies with the goals and objectives of the Comprehensive Plan. This conclusion is based on the above-described explanations.

8. *Whether the relative gain to the public health, safety, and general welfare outweighs the hardship imposed on the applicant by not upgrading the value of the property by approving the proposed Conditional Use.*

In reviewing the petition, the relative gain to the public outweighs the hardship imposed on the applicant. Due to the majority of this area being owned by the County or being used as farm ground, nobody from the public should be in danger from establishing a new firearms range at this location. S. Mohawk Road was recently vacated so the firing range is located at the end of a dead-end road. No cars will be able to travel behind the earthen berms and be put in possible danger.

Other locations in the county may exist that could be suitable but this location permits the County to utilize a portion of land reserved for the landfill that currently is not in use rather than have to purchase or lease land elsewhere.

Staff concludes the gain to the public health, safety, and welfare outweighs the hardship imposed on the owner by not upgrading the value of the property.

9. *Whether the proposed Conditional Use, if it complies with all the conditions upon which the approval is made contingent (as authorized in Article 15 of these Regulations), will not adversely affect the property in the area affected.*

In reviewing the application, site plan, and the surrounding area, staff concludes if certain conditions are approved, this proposed firearms range should not adversely affect surrounding properties or the neighborhood.

This conclusion is based on a review of the area indicating there are no single-family dwellings in the immediate vicinity and the application stating the area will be developed according to the generally accepted operating practices for sport shooting ranges which is overseen by the Kansas Department of Wildlife and Parks.

10. *Such other factors as may be relevant from the facts and evidence presented in the application.*

The Planning Commission should refrain from discussing or providing a recommendation on this petition based on whether the firearms range will be open to the public or restricted to just law enforcement personnel. That decision is determined by the Board of County Commissioners and Sheriff's Department. The Planning Commission must focus on the land use of the area not who is permitted access to the firearms range.

Due to the lack of non-agricultural development in the immediate area around the firing range a noise study and noise abatement program was not requested of the applicant. As stated in the narrative, the applicant proposes to plant trees to assist with noise abatement. No abatement measure will entirely stop the sound, but the planting of trees should help the situation.

11. *The recommendation of the permanent or professional staff.*

STAFF RECOMMENDATION:

Staff recommends **APPROVAL** of this request for a conditional use permit to establish a firearms range and training facility on land zoned AG based on the following factors and conditions:

1. Whether approval of the Conditional Use would be consistent with the intent and purpose of these regulations.
2. Whether the location of the proposed use is compatible to other land uses in the surrounding neighborhood.
3. Whether the proposed use places an undue burden on the existing transportation and service facilities in the area affected and, if so, whether such additional transportation and service facilities can be provided.
4. *The length of time the subject property has remained vacant or undeveloped as zoned: provided, the use of land for agricultural purposes shall be considered as viable use of the land and not be considered as allowing the land to be vacant or undeveloped.*
5. Whether the applicant's property is suitable for the proposed use.
6. Whether the proposed Conditional Use would be in conformance to and further enhance the implementation of the Comprehensive Plan.
7. Whether the relative gain to the public health, safety, and general welfare outweighs the hardship imposed on the applicant by not upgrading the value of the property by approving the proposed Conditional Use.
8. Whether the proposed Conditional Use, if it complies with all the conditions upon which the approval is made contingent (as authorized in Article 15 of these Regulations), will not adversely affect the property in the area affected.
9. The recommendation of the permanent or professional staff.

Staff recommends the following conditions of approval:

1. The property shall be developed according to the submitted site plan dated August 2, 2021. Any expansion of operations beyond the approved site plan shall require a new conditional use permit.

2. This conditional use permit is approved according to the submitted narrative dated August 2, 2021.
3. Applicant shall meet all applicable Federal, state, and local regulations.
4. Reno County reserves the right to rescind this conditional use upon any violation of County Regulations or conditions governing this approval.

Staff sent letters to 7 different property owners. No one responded with any written comments.

Written comments are only accepted into the official record. Verbal comments and contacts of staff are not entered into the official record in order to avoid misinterpretations.

The County Commission may make a motion to:

1. Approve the conditional use permit request as submitted.
2. Approve/amend the conditional use permit request with conditions.
3. Deny the conditional use permit request as submitted.
4. Return to staff the conditional use permit request for further information.

On September 16, 2021, the Reno County Planning Commission conducted a public hearing on this petition.

Prior to the opening of the public hearing, Jason Tedder, 4310 W. Blanchard Avenue, Hutchinson, KS 67501 and Reno Township Treasurer provided a list of comments regarding the proposal. The list of comments was distributed to each Planning Commission member. Due to a prior commitment, Mr. Tedder did not stay for the public hearing.

Detective Sergeant Dustin VanScyoc of the Reno County Sheriff's Department, stated the intent is to build a firearms range and training facility on land owned by the county and operated by the landfill. The area of land is about 20.66 acres of land is 1,500 feet by 600 feet in size. The south boundary is line of the area is 50 north of the actual property line. This is due to future plans the landfill has for waterway expansion. A large parking lot will be constructed to accommodate some of the equipment as well as students attending the range. There are also plans to construct a 40' x 60' training facility which will accommodate more than just firearms training. Defensive tactics classes, taser classes, OC/CS classes, drone training, and other classroom training needs will be taught inside the building and at the site.

Detective Sergeant VanScyoc prepared a PowerPoint presentation for the Planning Commission to review. The facility will be located about a half mile north of W. Blanchard Avenue and on the east side of S. Mohawk Road. One of the PowerPoint slides showed the distance the range will be from residences in the area. All of the residences are over 2,500 feet. The closest residence to the range is 2,600 feet. All other residences are over 3,000 feet.

The firearms range will include a 400-yard-long range rifle area for their precision rifle and sniper teams. There are also provisions for a 25-, 50-, and 100-yard ranges which will shoot to the west. With the exception of the long-range rifle area, the majority of the shooting will occur to the west.

No soil test has been completed yet but preliminary indication is the area is suitable for a wastewater lagoon. A water well for drinking purposes is prohibited due to the location of the landfill. A request was submitted to the City of Hutchinson to extend the public water line down to serve the firearms range. At this time, no determination has been made by the city whether that request will be approved. If the request is denied, bottled water will be used to service the facility.

All the roads will be dirt. There are two concrete pads proposed for shooting purposes. Overhead lights will be used for training scenarios. Typical lights will include flashing red and blue lights, back lighting, and overhead lights for clean-up. Dusk to dawn lights will be used for security purposes. Typical operation hours are from 7:00 am to 8:00 pm. Night shooting training classes occur about six times a year and end around 10:00 pm. These training sessions occur about six times a year maximum.

Throughout the year there is approximately 115 days of training conducted by the Sheriff's Department. Not all of these days are firearms related. This facility is planned for law enforcement personnel only. It is not open to the public.

Detective Sergeant VanScyoc identified the state statutes that govern firearms ranges. The intent is to regulate private firearms ranges. The Kansas Department of Wildlife and Parks has adopted a portion of the National Rifle Association's (NRA) Safe Shooting Practices. There are not details on how to build an impact berm. Detective Sergeant VanScyoc reviewed the full NRA manual on specifications on berm construction so the Sheriff's Department can meet those minimum standards. The proposed berms will meet or exceed the NRA standards. The U.S. Department of Energy also has standards for berm construction. Their standard is a minimum 26' high berm. This is more like the standard the Sheriff's Department will follow. They would like a 26' to 30' impact berm. The side berms will also meet the same specifications as the impact berm. Any accidental ricochets will be contained by a baffle or "eyebrow" that sits on top of the berm.

A six-foot chain link fence with five strands of barbed wire will be installed around the perimeter of the area along with dusk to dawn lights. Security system cameras and alarms will also be used in the future. To assist with noise abatement, trees will line the perimeter of the property along with other trees on the inside of the property.

Commissioner Seltzer questioned how far back the side berms go on the range.

Detective Sergeant VanScyoc stated 200 feet.

Vice-Chairwoman French asked how long a typical training session lasts.

Detective Sergeant VanScyoc said it depends on the training. Basic handgun classes are meant to be around 36 hours over a three-day period. That may be extended to four days in the future. Instead of 12 hours days, it would be an 8-10-hour day. A rifle class is between 20-24 hours depending on the number of students. This is done over a two-day period. OC is a one-day class. Taser is a one-day class. Open range classes to maintain proficiency are usually 8-10-hours depending on the number of students.

Commissioner Seltzer commented it will take a long time for the trees to grow and suppress noise if they are small.

Detective Sergeant VanScyoc added some of the guns will have suppressors on them which will aid in reducing the noise. Handguns don't have suppressors but the rifles and other larger caliber guns do have suppressors.

Chairman Goertzen questioned why the eastern side berm is not 200 feet like the western berm.

Detective Sergeant VanScyoc responded by saying this is a much smaller berm than the other berms. The height will be the same. The eastern berm will have limited use. Only one or two people will be shooting at that berm as opposed to ten at the other berm.

Vice-Chairwoman French said the application says approximately 75 days per year for training. Testimony said 115 days.

Detective Sergeant VanScyoc said that is firearms related training. He also factored in his calculation the possibility of other agencies using the facility.

Vonachen presented the staff report.

Vice-Chairwoman French questioned if visitors to the facility will be coming from the north to get to the entrance to the facility or from the south.

Vonachen stated they would be coming from the south off of Blanchard Avenue. The driveway to the facility is near the cul-de-sac that was recently constructed. The road is vacated and closed to the public from Clark Road to the south.

Chairman Goertzen invited audience members present to address the Planning Commission.

Kent Clark, 3104 W. Clark Road, Hutchinson, KS 67501, located on the map where he lives and his water well. He questioned staff why a water well for drinking purposes will not be located on the firearms range property and if his well is contaminated.

Vonachen said a water well for drinking purposes will not be issued by the Health Department because of the contaminated ground water from the landfill location. He doesn't know about Mr. Clark's water well.

Mr. Clark questioned how tall the berms will be.

Chairman Goertzen responded 26 feet.

Mr. Clark questioned Don Brittain, Director of Public Works about how tall the landfill is now and stated the landfill is proposing to raise the hill another 25 feet.

Mr. Brittain said he is unsure how tall the landfill is right now because he does not oversee operations.

Mr. Clark wondered how high the berm is going to be to protect the public from stray bullets.

Mr. Clark also wondered how high the eastern berm is going to be to protect the public travelling along K-96 and existing off onto 6th Avenue.

Mr. Clark believes all of these are safety issues.

Mr. Brittain advised Mr. Clark that to the west of the firearms range are the water retention ponds for the landfill.

Mr. Clark added there are high pressure gas lines in the area to the east.

Mr. Clark stated if you are shooting 400 yards to the east and you have an errant shot will K-96 be a problem? A .308 caliber sniper rifle has a range of 5,600 yards or 3.5 miles so an errant shot can hit Main Street in South Hutchinson.

Andy Clark, 1317 W. 82nd Avenue, Hutchinson, KS 67502 said his biggest concern is the safety of the K-96 bypass because of 6th Street being so elevated.

Mr. Clark is also concerned about the high-pressure lines at OneOK. He farms their ground and sees how cautious they are with their facility and doesn't understand why they are not here tonight. He doesn't think the high-pressure gas lines in the area and the proximity of the long-range rifles is a good idea.

Mr. Clark said at a previous County Commission meeting it was asked if the landfill property could be sold to general revenue. The answer was no because all of the dirt on this site must be used to elevate the existing landfill.

Mr. Clark also spoke to Megan Davidson, Reno County Landfill Director, who stated they don't need that dirt under this firearms range area for at least another 20 years, Mr. Clark questioned if the County would eliminate the firearms range so they can use that dirt for what it was originally intended to be used for.

Mr. Clark summarized his comments that he is concerned mainly about safety.

Chairman Goertzen asked the applicant and staff for any rebuttal statements.

Neither the applicant nor staff provided any rebuttal statements.

Vice-Chairwoman French questioned Detective Sergeant VanScyoc about the likelihood of stray bullets.

Detective Sergeant VanScyoc stated he is never going to say it never happens. However, a lot of care is taken to make sure that doesn't happen. The people that will be shooting to the east are not rookie people. These people have a lot of experience and have been to a lot of training in order to be able to better handle a weapon. The people using this range are not people with little to no training or experience.

Commissioner Martin asked about the "eyebrow" and if it come back out over the top of the berm.

Detective Sergeant VanScyoc said yes. It comes off the top of the berm at a 45-degree angle.

Commissioner Seltzer questioned what type of material the eyebrow is constructed of.

Detective Sergeant VanScyoc said most likely it will be a combination of bridge timber and metal to protect it on the outside. With the eyebrow, it will add approximately another six feet to the top of the berm.

Chairman Goertzen closed the public hearing.

The Planning Commission had no further comments or concerns regarding the proposal.

Motion by Commissioner Seltzer that Case Number 2021-10, the request by Reno County (Applicant: Reno County Sheriff's Department) requesting a conditional use permit from the Reno County Zoning Regulations to establish a firearms range and training facility on a portion of a parcel of land zoned AG – Agricultural District be approved based on the nine factors and four conditions listed in the staff report and as heard at this public hearing; seconded by Commissioner Martin. The motion passed by the following 4-0 vote (Yes: Martin, Seltzer, French, and Goertzen).

ACTION REQUIRED

Motion to (accept/deny/return to the Planning Commission for further discussion) the Planning Commission's recommendation to approve the proposed conditional use permit.

ATTACHMENTS

Application
Comments
Zoning and property ownership map
Site plan
PowerPoint presentation



Comments
Reno County
(Applicant: Reno County Sheriff's Department)
Case #2021-10

RENO COUNTY DEPARTMENTS

Darcy Basye, Reno County Health Department

None

OTHER AGENCIES

Chance Z. Collins - Mgr. OSP PIng & Eng. Design, AT&T-Technology Operations

I do not have any objections to this build nor show to have any conflicts that would impede their plans. Thank you sir!

WRITTEN PUBLIC COMMENTS – IN FAVOR OF THE PETITION

None

WRITTEN PUBLIC COMMENTS – NEUTRAL ON THE PETITON

Jason Tedder, 4310 W. Blanchard Avenue, Hutchinson, KS 67501. Outside of the 1,000-foot notification area. See separate document submitted on September 16, 2021, at the public hearing.

WRITTEN PUBLIC COMMENTS – AGAINST THE PETITION

None

9/16/2021

Gun range on County property for high power long range rifles

I was under the impression the county need all the property to expand the landfill so we can fill it up with other county trash.

What are the liability issues?

Is this going to be open to Public? The public tax dollars are paying for it.

Residential houses are less than ½ mile away from proposed firing range.

The proposed firing range is less than ¼ mile away from high pressure natural gas and propane substation.

High powered long range rifles have an accurate distance of ½ mile and can travel much farther than that.

How going to protect the citizens dumping at the landfill?

What will be the proposed hours of training, Nosie would be heard from both South Hutchinson and Hutchinson.

Who will perform the dirt work?

This project is out for bid?

Current plans? What direction will the shots be fired? How tall will the berms be built?

How will this bring tax dollars to the county?

Share with City police range near Arkansas River

Share with State Troopers range on Halstead road

Share with State park range on parallel road near Ninnescah River

Look for another location not near town, residents and high pressure pipe lines

Joint venture with Central Kansas Gun Club build a club house use the tax dollars to expand a current business.



RECEIVED

SEP 16 2021

RENO COUNTY
PUBLIC WORKS DEPT

The seal of the Reno County Sheriff's Office is circular. It features a central yellow five-pointed star with a smaller blue star in the center. The blue star contains a landscape scene with a river and hills. The yellow star is surrounded by a blue ring with the words "SHERIFF" at the top, "SHERIFF'S DEPT" on the sides, and "RENO COUNTY" at the bottom. The entire seal is enclosed in a larger blue ring with the words "RENO COUNTY" at the top and "KANSAS" at the bottom, separated by small white stars.

Reno County Sheriff's Office

Firearms Range and Training Facility

RECEIVED

SEP 16 2021

RENO COUNTY
PUBLIC WORKS DEPT

The seal of the Reno County Sheriff's Office is a circular emblem. It features a central yellow five-pointed star with a smaller blue star in the center. The star is set against a light blue background. The outer ring of the seal is blue with the words "RENO COUNTY" at the top and "KANSAS" at the bottom, separated by small white stars. The seal is partially obscured by the text in the center.

Detective Sergeant Dustin J. VanScyoc

Reno County Sheriff's Office

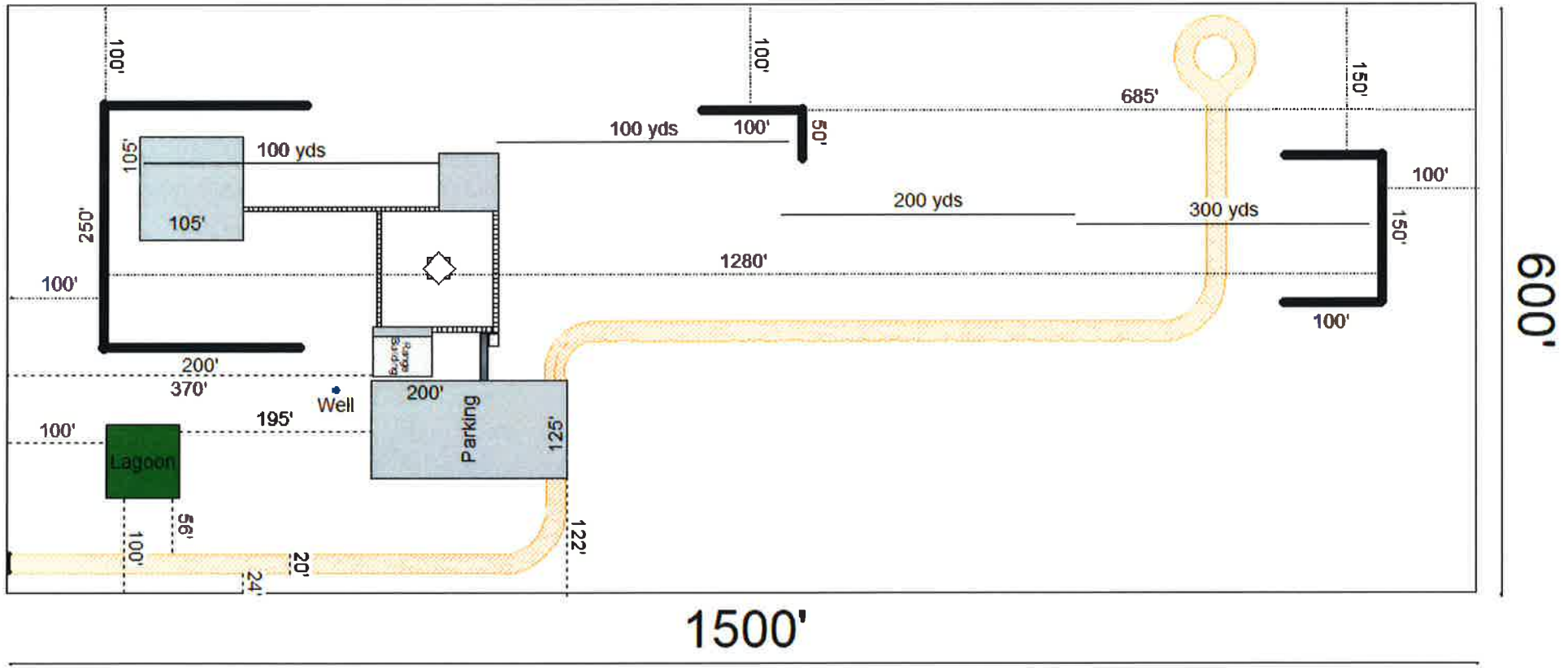
206 W. 1st Ave.

Hutchinson, KS. 67501

620-694-2735

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RENO COUNTY
PUBLIC WORKS DEPT

Project Overview: 20.66 Acres



Location:

On the southwest corner of the landfill property located on the southeast corner of Clark Rd. and Mohawk Rd.

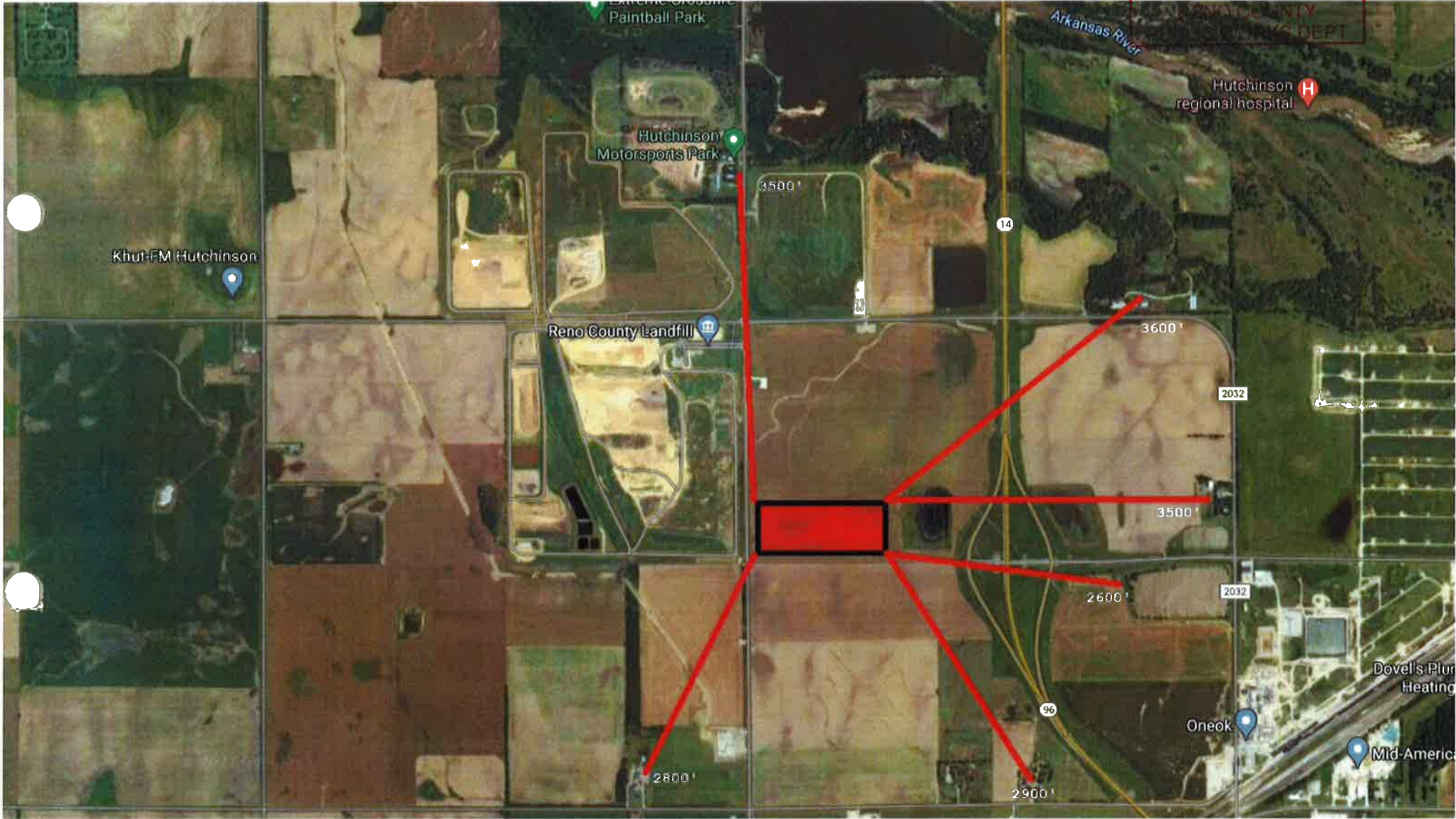
Entrance:

½ mile north of Blanchard Rd. on Mohawk Rd.

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SEP 16 2021
RENO COUNTY
PUBLIC WORKS DEPT



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SEP 16 2021



RECEIVED

SEP 16 2021

RENO COUNTY
PUBLIC WORKS DEPT

Project Overview Cont.

Planned Accommodations include:

- Up to 400 yard long range patrol and precision rifle range
- 25/50/100 yard ranges
- 40x60 training building
 - 2 bathrooms, storage and a large classroom
- Wastewater system (lagoon or septic)
- Well water for irrigation purposes
- Possibility of city water for bathroom and drinking water
 - Alternatively, Culligan or bottled water for drinking
- Large parking area
- Dirt or gravel access roads and roads for armored vehicle training
- Flood lighting & lighting for training scenarios

Project Overview Cont.

The facility will accommodate many types of training including:

- Statutory qualifications
- Annual firearms training
- Basic handgun and rifle courses
- Basic SWAT schools
- Department Open Range Days
- Department SRT training days
- Law Enforcement Sniper trainings
- Armored Vehicle Training
- Taser classes
- OC & CS classes
- Defensive Tactics classes
- Drone Trainings

Approximately 115 days annually not including unscheduled trainings. **This range is for Law Enforcement trainings and will not be open to the public.**

Normal Hours of Operation:

- Daylight hours 7:00 am -8:00 pm

Required Night Hours: (approx. 6)

- Ending by 10:00 pm



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RENO COUNTY
PUBLIC WORKS DEPT

Firearms Range Regulations

Kansas Statutes:

KSA 58-3221

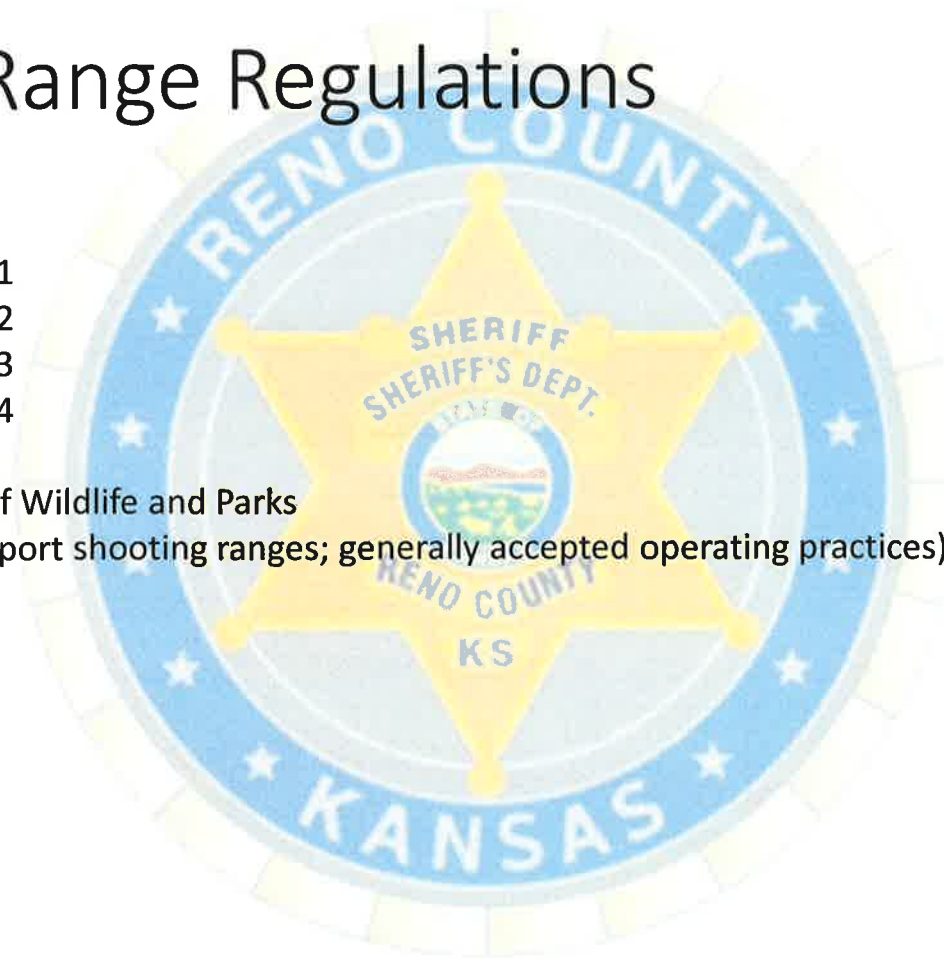
KSA 58-3222

KSA 58-3223

KSA 58-3224

Kansas Department of Wildlife and Parks

115-22-1 (Sport shooting ranges; generally accepted operating practices)



Firearms Range Regulations Cont.

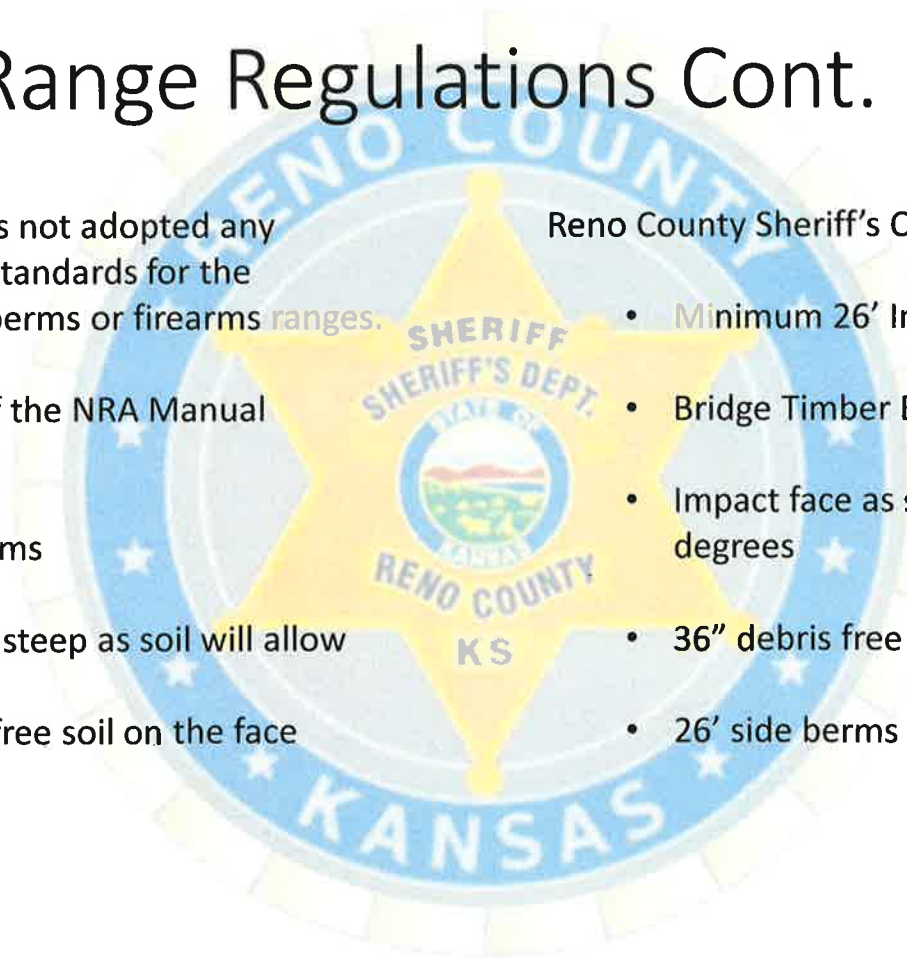
The State of Kansas has not adopted any regulations which set standards for the construction of earth berms or firearms ranges.

Unadopted portions of the NRA Manual recommendations:

- 20' Impact Berms
- Impact face as steep as soil will allow
- 18-24" debris free soil on the face
- 8' Side Berms

Reno County Sheriff's Office Planned Berm Specifications

- Minimum 26' Impact Berms
- Bridge Timber Baffles "eyebrow"
- Impact face as steep as possible not less than 45 degrees
- 36" debris free soil on the face
- 26' side berms



Training Facility Security

- 6' chain-link and 5 strand barbwire fencing around the training area
- Locked gates
- Dusk to dawn lights
- Security camera and alarm systems

Noise Abatement

Working with the Kansas Forestry Service to acquire Cedar trees to line the outside of the area and to place large trees around the interior of the property.

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SEP 16 2021

RENO COUNTY
PUBLIC WORKS DEPT

Reno County Sheriff's Office
206 W. 1st Ave.
Hutchinson, KS. 67501
620-694-2735



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SEP 16 2021

RENO COUNTY
PUBLIC WORKS DEPT



AGENDA ITEM

AGENDA ITEM #VII.C

AGENDA DATE: October 12, 2021

PRESENTED BY: Don Brittain, Public Works Director

AGENDA TOPIC:

A proposed Resolution to expand the boundary of Rural Water District 101 (Yoder).

SUMMARY & BACKGROUND OF TOPIC:

Mark K Nissley and Rose A. Nissley, own an approximate 4.8 acre tract of land located on the South side of East Red Rock Road approximately 860 feet East of South Yoder Road. Mr. & Mrs. Nissley request to expand Rural Water District 101 (Yoder) for the purpose of possibly constructing a new single family dwelling. Due to potential contamination concerns a well permit may not be issued.

In order to extend the public water line to Mr. & Mrs. Nissley, the tract of land must be within the Rural Water District boundary. Mr. & Mrs. Nissley are responsible for all costs and expenses incidental to the water main line expansion installation.

ALL OPTIONS:

The Board of County Commissioners have the following options:

1. Approve of the Resolution.
2. Deny the Resolution.
3. Return to staff the Resolution for corrections.

RECOMMENDATION / REQUEST:

Staff is recommending approval of the request to expand Rural Water District 101 (Yoder).

POLICY / FISCAL IMPACT:

None

PETITION
TO EXPAND THE BOUNDARIES OF
RENO COUNTY WATER DISTRICT NO. 101

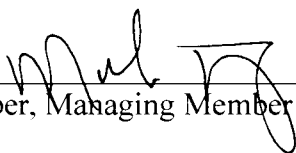
COMES NOW, the undersigned Petitioner, being the record Owner of One-Hundred Percent (100%) of the following described acreage located in Reno County, Kansas, to wit:

A portion of the Northeast Quarter of Section 27, Township 24 South, Range 5 West of the 6th P.M., Reno County, Kansas, described as follows: Beginning at the Northwest corner of said Northeast Quarter; thence East along North line of said Northeast Quarter 820.43 feet; thence with a deflection angle 88°57'21" right-South parallel with the West line of said Northeast Quarter 199.58 feet; thence with a deflection angle 77°03'30" right-Southwesterly 720.6 feet; thence with a deflection angle 13°59'09" right-West parallel with North line of said Northeast Quarter 118.02 feet to West line of said Northeast Quarter; thence with a deflection angle 88°57'21" right-North along the West line of said Northeast Quarter 373.77 feet to point of beginning.

And do hereby respectfully petition the Board of County Commissioners of Reno County, Kansas to expand the Reno County Water District No. 101, a water production and distribution taxing district formed pursuant to K.S.A. 19-3536 et. Seq., to include the cited property.

Petitioner understands they are responsible for all cost and expenses incidental to the water main line expansion installation and a \$500.00 connection fee requirement, and subject to the terms and conditions of an approved service application and the District's Administrative Regulations.

Mark K. & Rose A. Nissley
9407 South Yoder Road
Haven, Kansas 67543-8030



Member, Managing Member

9-20-21

Date



Overview



Legend

- Parcel Numbers
-  Parcels
-  Townships
-  Road Centerline
-  Reno County Boundary

Parcel ID	168270000001030	Alternate ID	R28407	Owner Address	NISSLEY, MARK & ROSE A
Sec/Twp/Rng	27-24-05W	Class	A - Agricultural Use		9407 S YODER RD
Property Address	E RED ROCK RD	Acreege	4.8		HAVEN, KS 67543-8030
	Haven				

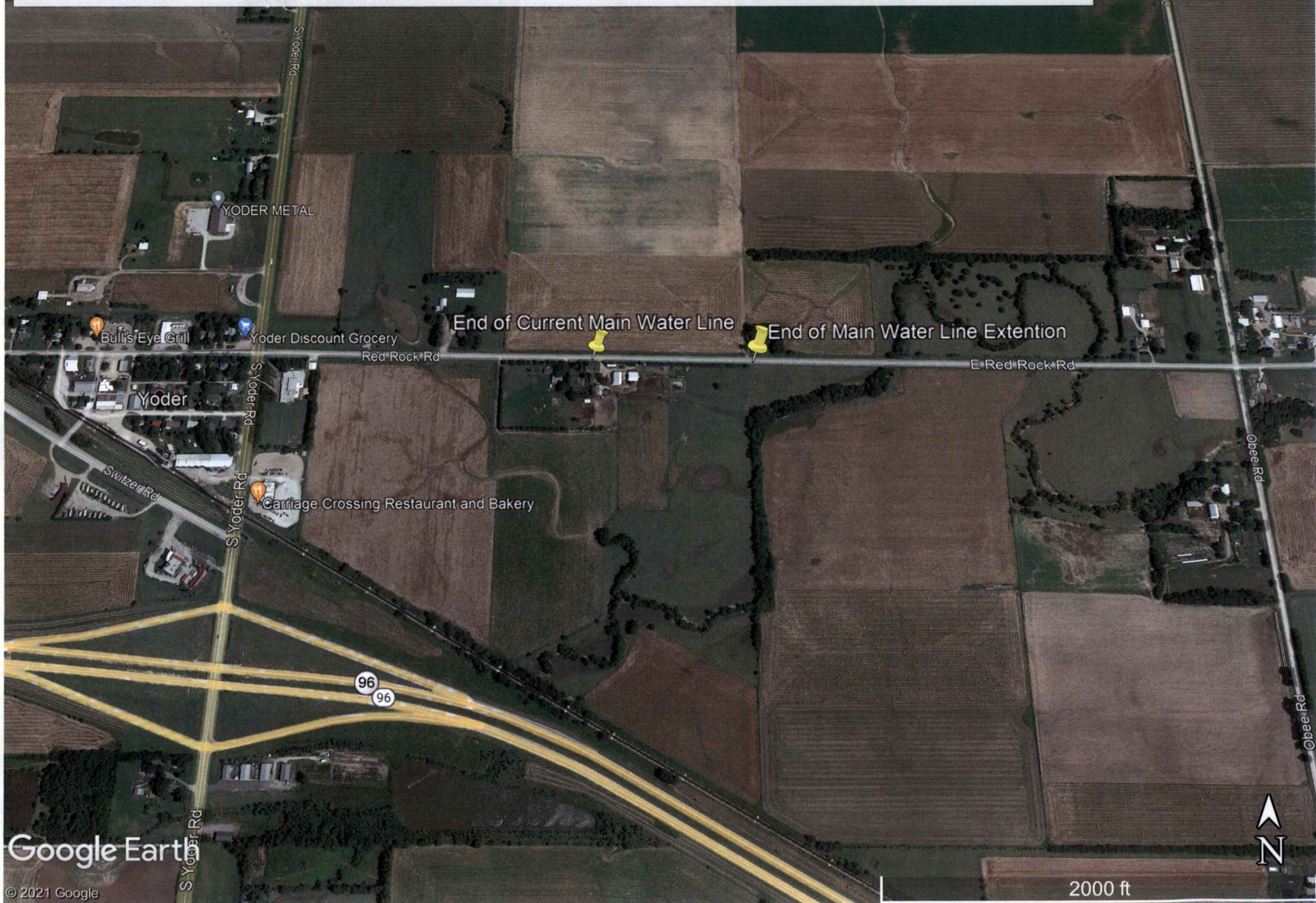
District 204
Brief Tax Description YODER TOWNSHIP, S27, T24, R05W, ACRES 4.8, TR BEG NW COR NE/4 TH E 820.43 FT TH R-SOUTH 199.58FT TH R-SWLY 720.6FT TH R-WEST 118.02 FT TH N 373.77FT TO POB LESS RD R/W
 (Note: Not to be used on legal documents)

Date created: 9/8/2021
 Last Data Uploaded: 9/7/2021 11:42:32 PM

Developed by  Schneider
 GEOSPATIAL

Enlarge Water District 101 Approximately 860 feet east on Red Rock Rd.

Write a description for your map.



RESOLUTION NO. 2021 - _____

**A RESOLUTION ENLARGING
RENO COUNTY WATER DISTRICT NO. 101**

WHEREAS, the Board of County Commissioners has the authority, pursuant to K.S.A. 19-3536 et seq. and Reno County Charter Resolution 98-XX to enlarge the boundaries of a water district; and

WHEREAS, Mark K. Nissley and Rose A. Nissley have petitioned the Board of County Commissioners to enlarge Reno County Water District No. 101 by the inclusion of its real estate, generally known as 00000 East Red Rock Road, Haven, Kansas, the same being legally described below; and

WHEREAS, Mark K. Nissley and Rose A. Nissley have agreed that they shall be responsible for payment of all costs and expenses incidental to the water main line expansion installation and connection to the District's water main as further described in the District's Administrative Regulations, and further have agreed to pay a \$500.00 connection fee established by the District for all new connections thereto; and

WHEREAS, the Board of County Commissioners deems it advisable to enlarge said water district as requested.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, THAT: Reno County Water District No. 101 shall be and is hereby enlarged to include the following described real estate, to wit:

A portion of the Northeast Quarter of Section 27, Township 24 South, Range 5 West of the 6th P.M., Reno County, Kansas, described as follows: Beginning at the Northwest corner of said Northeast Quarter; thence East along North line of said Northeast Quarter 820.43 feet; thence with a deflection angle 88°57'21" right-South parallel with the West line of said Northeast Quarter 199.58 feet; thence with a deflection angle 77°03'30" right-Southwesterly 720.6 feet; thence with a deflection angle 13°59'09" right-West parallel with North line of said Northeast Quarter 118.02 feet to West line of said Northeast Quarter;

thence with a deflection angle 88°57'21" right-North along the West line of said Northeast Quarter 373.77 feet to point of beginning.

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its adoption.

ADOPTED in regular session this _____ day of _____, 2021.

BOARD OF COUNTY COMMISSIONERS OF
RENO COUNTY, KANSAS

Ron Hirst, Chairman

Daniel Friesen, Member

Ron Sellers, Member

ATTEST:

Reno County Clerk



AGENDA ITEM

AGENDA ITEM #VII.D

AGENDA DATE: October 12, 2021

PRESENTED BY: Commissioner Ron Sellers

AGENDA TOPIC:
County Commission Salary Discussion

SUMMARY & BACKGROUND OF TOPIC:

During the September 28, 2021, County Commission meeting, Commissioner Ron Sellers requested the placement of the attached resolution to be placed on today's agenda. The Resolution addresses a change in commissioner pay beginning in 2023 if the voters of Reno County approve a ballot measure that would increase the size of our governing body from 3 to 5.

The current pay for each of the 3 commissioners is \$18,000. The proposal with this Resolution would change the pay for each commissioner to \$10,800. The total for all commissioners whether it is 3 or 5, based on the Resolution would be \$54,000 for the entire governing body.

ALL OPTIONS:

1. Approve the Resolution
2. Deny the Resolution
3. Discuss, make revisions to the Resolution and table until the next meeting

POLICY / FISCAL IMPACT:

There is no fiscal impact with this Resolution, as the total cost does not change.

RESOLUTION NO. 2021-_____

A RESOLUTION AMENDING SALARIES FOR THE BOARD OF COUNTY COMMISSIONERS IN 2023 AND AMENDING RESOLUTION 2011-20

WHEREAS, K.S.A. 19-212 provides the board of county commissioners with authority to establish salaries of county officers, elected officials, and other County employees, including members of the board of county commissioners; and

WHEREAS, by Resolution 2021-_____ the Board of County Commissioners pursuant to K.S.A. 19-204 divided Reno County into five (5) Commissioner Districts; and

WHEREAS, the change in the number of Reno County Commissioner Districts from three (3) to five (5) shall not take effect until it has been approved by a majority of the qualified electors of the County voting thereon at the general election to be held on November 2, 2021, pursuant to said statute; and

WHEREAS, the Board of County Commissioners desires to amend Resolution No. 2011-20 adopted on July 6, 2011, which established salaries for the Board of County Commissioners commencing on October 2, 2011.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that in the event the electors of Reno County approve the change in the number of Commissioner Districts from three (3) to five (5), the annual salary for each member of the Board of County Commissioners effective for the pay period commencing January 8, 2023, shall be Ten Thousand Eight Hundred Dollars (\$10,800.00) subject to funds budgeted and

available for that purpose. This Resolution amends and supersedes Resolution 2011-20.

BE IT FURTHER RESOLVED that the salaries stated above shall remain in effect until changed by subsequent Resolution.

BE IT FURTHER RESOLVED that if the change in the number of Commissioner Districts is not approved by the electorate as aforesaid, this Resolution shall have no force and effect.

ADOPTED in regular session this ____ day of _____, 2021.

BOARD OF COUNTY COMMISSIONERS
OF RENO COUNTY, KANSAS

RON HIRST, Chairman

DANIEL FRIESEN, Member

RON SELLERS, Member

ATTEST:

Reno County Clerk



AGENDA ITEM

AGENDA ITEM #VIII.A

AGENDA DATE: October 12, 2021

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:
Monthly Department Reports

SUMMARY & BACKGROUND OF TOPIC:

Every month, departments have been asked to provide an update on the previous month's major activities. The reports are intended to keep the county commission informed about the appointed and elected departments.

ALL OPTIONS:

n/a

RECOMMENDATION / REQUEST:

No action is required.

POLICY / FISCAL IMPACT:

n/a



120 W. Avenue B, Hutchinson, KS 67501

(620)694-2911 Fax: (620)694-2767

Monthly Report for September 2021

Submitted by

Barbara Lilyhorn

Director- Department of Aging and Public Transportation

Staff

COVID struck 3 of our drivers, keeping them from work during their illness and recovery. This caused some scheduling dilemmas, but all shifts and routes were covered.

- We have all positions filled – two drivers were hired this month and will be training for the next several weeks.
- 3 drivers contracted COVID19 and spent time off recovering – to date two drivers are still on leave.

Budget

The Department of Aging has spent 50% and the Department of Public Transportation has spent 52% of the Department budgets respectively – a composite total of 52% of the entire 002 expenditure budget as of 9/24/21. Composite revenue is 49%. Rcat continues to have eligible grant expenditures reimbursed at 100% for the Operations portion of the grant and has returned to the normal 80% reimbursement rate for the Administrative portion of the grant as of July 1.

Bright Spots

- The Department of Aging kicked off appointment scheduling for Medicare Part D Open Enrollment appointments. For the second year, all counseling will be done on the phone again this year and this has been well received. We started accepting appointments on September 15 and as of September 27th, we have 76 out of the 309 appointments booked.
- Rcat entered the “Buses are Beautiful” contest held by the National Rural Transportation Assistance Program. Winners were named in early September – and we didn’t win, but our bus will appear with all the other entries for the next year on their webpage and a Facebook page. Reno County does have a beautiful fleet and we are proud to show it off.



120 W. Avenue B, Hutchinson, KS 67501

(620)694-2911 Fax: (620)694-2767





RENO COUNTY
125 West First Ave.
Hutchinson, Kansas 67501
(620) 694-2915
Fax: (620) 694-2987

RE: Monthly report ending September 2021

Dear Randy Partington, County Administrator:

Staffing changes or issues

The County Appraiser's office is at full staff except for the County Appraiser's position. As of 9/20/2021 we have filled our open Field Appraiser I Position.

Financial summary

- As of September, the Appraiser's office will have spent approximately 64% of the year-to-date budget, with the majority of it being payroll. The remaining expenses were primarily regular/seasonal monthly expenses.

Projects/Issues/Challenges/Concerns

Personal Property

- Personal property staff is adding and removing personal property items as calls and documents come in.
- Personal property is helping taxpayers coming in or calling to address warrants they received for non-payment of their personal property items.
- Personal Property will be starting their Manufactured home park review.

Residential Department

- Residential staff finished 17% and visited 5,237 parcels for 17% reinspection this year.
- Residential and Commercial field staff together Quality Controlled 110 parcels to meet the requirements for compliance.
- Residential Staff is in the process of site inspecting all open building permits.

- Residential Staff has completed a vacant land time trend
- Residential staff continues to do Payment under protest and upper-level hearings
- Residential staff with the assistance of commercial staff have completed ag questionnaire site inspections.
- Residential staff has completed a sales comparison, abstraction, and allocation analysis on 44 Square foot land models and 17 Acre models.
- Residential staff will be developing a time trend for manufactured and Residential homes.
- Residential staff will be developing a table for single wide and double manufactured home depreciation as well as Residential home depreciation.

Commercial Department

- Commercial staff and Residential staff together Quality controlled 110 parcels to meet the requirements for compliance.
- Commercial staff continues to do payment under protest and upper-level hearings
- Commercial staff has completed Neighborhood analysis
- Commercial staff is currently working on Land Analysis
- Commercial staff is currently working on discovery in the un-zoned areas of the county.



120 W. Avenue B, Hutchinson, KS 67501
620-694-2585
Fax: 620-694-2767

Budget YTD Summary

As of September 24, 2021, we are at 69% of our overall budget. This amounts to \$106,066 out of the overall budget of \$154,752. The internal service fund (fuel and parts) stands at 41% or \$174,537 out of total of \$428,000.

Projects/Issues

We are currently having a lot of warranty issues with the 2020 and 2021 patrol cars with three vehicles at the dealer as of today. Fuel prices continue to be a concern as we are averaging \$2.72 per gallon this month. This compares to \$1.75 last year at this point.



Donna Patton
County Clerk

RENO COUNTY
125 West 1st Ave.
Hutchinson, Kansas 67501
(620) 694-2934
Fax: (620) 694-2534
TDD: Kansas Relay Center 1-800-766-3777

Clerk/Election Monthly Report for September

The Election Office has received our ballots and are getting them ready to be distributed when we have Board Worker Training in October. Every Board Worker must attend mandated training, so we hand out the supplies to them after training. The public test of our voting equipment will be on October 25 and 26th. The public is invited to attend, and we will be testing every machine to make sure they are recording the correct number of votes.

In the Clerk's Office, we have received all the budgets, so we are starting the process of preparing the tax roll. Jenna and I had a meeting with some of the City Clerk's in Reno County. There were 9 people in attendance, and we had some good questions and discussions.

By the end of September, 72% of the year-to-date budget in the Clerk's Office was used and 44% in the Election's Office with most of that being used for payroll. In the Election's budget, we still have some big expenses that haven't been incurred yet. They will be for postage, ballot printing and some extra items that we may need.

Donna Patton

Communications Monthly Report- September 2021

Projects: The main initiatives for the month included the 3 to 5 expansion information, website revisions, Sheriff Recruitment, and Health Department COVID and vaccination updates

Press Releases:

- Planning Commission Vacancies, Reno County COVID Testing Options, New Emergency Disaster Declaration, Walk with Ease Program, Quarantine and Isolation Guidelines, COVID Booster Vaccines, Childcare Provider Orientation Class, High Nitrate Level Advisory

Graphic Design:

- Department of Aging/Medicare D Graphics, Reno Recovery Collaborative Logo Proposals, Walk with Ease and Childcare Orientation Social Graphics, Labor Day Closing, Electronic Billboards for Health Department x 3, Testing options Hutchinson News Ad (print and digital), COVID testing social

Website:

- General updates for all departments, 7 news flashes
- Web redesign- ready for implementation- awaiting their scheduling availability

Videos/Photos:

- Finalized and Posted Community Corrections Overview Video, Reno County is Hiring Recruitment Video, Photos, Sheriff Active Shooter Training, Edited video for Back the Blue Event, 43rd Street Bridge Opening

Social Media:

- Facebook Reno Co.: 2,811 followers (+55), 51 posts
 - Top Post: Sheriff's Office Active Shooter Training (9.23.21)
 - 15,467 reach, 2,035 post clicks, 44 shares, 556 likes, 3 hide posts
- Facebook EMA: 11,028 followers (-1), 5 posts
 - Top Post: Sheriff's Office Active Shooter Training (9.23.21)
 - 6,514 reach, 896 post clicks, 13 shares, 213 likes, 2 hide posts
- Twitter: 791 followers (+5), 33 tweets
 - Top post: Ruby Slavenburg Letter from Bill Self (9.16.21)
 - 5,945 impressions, 339 engagements, 18 likes
- YouTube: 187 subscribers (+4) 4 videos
 - Top video: Community Corrections Overview (9.2.21)
 - 24 views, 1 like
- LinkedIn: 30 followers (+4) 4 posts
 - Top post: Now Hiring Preparedness Coordinator (9.13.21)
 - 28 impressions, 1 share, 2 clicks
- Other posts: HR job openings, 10x Preparedness Month, Childcare Provider Class, Walk With Ease Class, Voter Registration Information, planning Committee Repost, 3 to 5 Commissioner Expansion, Medicare D Open Enrollment, Live updates Commission Meeting, COVID Updates

Other Activities: Market Hutch Committee, Leadership Development Session #1, KAPIO Conference 9.30.21-10.1.21



COMMUNITY CORRECTIONS

115 West 1st
Hutchinson, Ks. 67501
Phone 620-665-7042
Fax 620-662-8613

Commission Update

September 2021

Staffing

Staffing has remained stable and there are no openings for this department.

Projects / Concerns

We are making progress on improving our use of technology and reducing the use of paper. Two electronic signature pads have been purchased and IT has trained our Office Manager to convert forms to be used with electronic signatures. We will be piloting the project with two officers as soon as the forms become available. The goal will be to work out barriers with the two officers before expanding to all staff. We have begun saving some documents into the KDOC offender documentation system rather than printing them. This will be greatly expanded as we move forward with the pilot project.

Revocations have been high this fiscal year. At this point we've had twenty-three people successfully complete and eighteen revoked to prison which gives us a fifty-six percent success rate. The number of new adult clients being assigned looks more like how things were before COVID-19 than over the past year. Because assignments are up our average daily population is also a little higher than last fiscal year.

Budget

Personnel costs are over the KDOC grant allocation amount. Due to this, budget adjustments will need to be done in January to offset the difference for the second quarter. The County support will then assist us in the second half of our fiscal year. The other budget line items are under budget as we're trying to be conservative in our spending.

DISTRICT ATTORNEY

Thomas R. Stanton

DEPUTY DISTRICT ATTORNEY

Andrew R. Davidson

**SENIOR ASSISTANT
DISTRICT ATTORNEY**

Kimberly A. Rodebaugh

ASSISTANT DISTRICT ATTORNEYS

Natasha Esau

Valerie D. Hansen

Jennifer L. Harper

Sierra M. Logan

OFFICE OF THE

RENO COUNTY

DISTRICT ATTORNEY

The 27th Judicial District of Kansas

206 West First Avenue, 5th Floor

Hutchinson, KS 67501-5245

TELEPHONE: (620) 694-2715

FAX: (620) 694-2711

Victim-Witness Service

(620) 694-2773

Investigator Daniel Nowlan

(620) 694-2765

SEPTEMBER 2021 BOCC UPDATE

October 1, 2021

Staffing changes or issues: As of September 30, 2021, the Reno County District Attorney's Office employs 19 people; six attorneys/prosecutors; one investigator/coroner assistant; one part-time assistant coroner; one office manager; one victim/witness coordinator; one diversion coordinator and eight office legal staff.

The attorney we hired to fill a vacant position unfortunately failed to pass the Kansas Bar Exam, and he resigned. I am currently attempting to hire an attorney to fill that open position. I am having difficulty attracting candidates with the current salary structure. I am awaiting passage of new salary ranges for my attorneys and other office staff so that I can offer a more competitive salary range to prospective prosecutors. I recently discovered that the Harvey County Attorney's Office starts their new attorneys at approximately \$67,000 per year. That is approximately \$11,000-\$12,000 more than I am able to offer at the current salary structure. I have also heard that the Sedgwick County Commission has suggested to the District Attorney for that County that he offer signing bonuses to lure prosecutors to his positions.

We are once again attempting to conduct jury trials in Reno County. The legal staff in my office has done an admirable job of reducing the number of cases pending jury trial by either trying the cases or reaching a proper negotiated disposition.

There was one graduation from Drug Court in the month of September.

Budget Summary: FY2021 expenditures to date are at 71% of budget.

Projects-Issues-Challenges-Concerns: I appreciate the progress being made toward remodeling the Fifth floor to meet the needs of the District Attorney's Office. The water damage we received this summer included damage to the desks and counter in the reception area of the office, and damage to the carpeting in that area. It was my understanding that the insurance company for the contractors currently working on the courthouse will pay for this damage. I will be working with Harlen and Randy to determine what those repairs will consist of, as well as any other improvements that need to be made to the offices. One concern I have is the quality of the air in my offices because of the mold and mildew that appears to be present as a result of the water leaks over the years. I purchased an air ionizer for the office, and the staff reports an improvement in the air quality. More needs to be done to remediate the issues in the diversion office on the Fifth floor.



Thomas R. Stanton
Reno County District Attorney



Emergency Management

Reno County
206 W 1st Ave
Hutchinson, KS 67501
620-694-2974

Staffing changes or issues (if any)

There are no staffing changes to report. In my department, I have a full time Emergency Management Specialist and due to COVID we have hired a temporary full time administrative assistant. We plan to hire that administrative assistant as a permanent employee in January 2022. We continue to work hard to maintain daily operations.

Budget YTD summary

At the end of September, I have used 74% of my year-to-date budget with most of that coming from payroll. There are not any large expenditures planned in the month of October.

Projects/Issues/Challenges/Concerns

Emergency Management continues to be very busy. As we have done for the past several months, we continue to fulfill personal protective equipment requests almost daily, attend numerous meetings, and work through the rewrite of the Local Emergency Operations Plan. We also assisted Barber County and the local hospital with by loaning our Homeland Security purchased UHF radios to use during an event.

In August we met with the Arnold Group, we are waiting on a final position description for the Rural Fire Administrator position.

In June, the Commission approved Reno/Kingman Joint 1 (Pretty Prairie) to purchase a used 2008 International truck from Ark Valley Electric and sell their 1997 Freightliner on Purple Wave. Ark Valley is waiting on their replacement truck which has been delayed at the factory, delaying Joint 1's purchase. Joint 1 has sold their Freightliner on Purple Wave.

In August, the Commission approved Fire District 3 to purchase a new 2021 Ram 5500 from Allen Samuels and outfit the truck for a total cost not to exceed \$130,000. At the time, the truck was available and on Allen Samuels lot. Once the purchase was approved, that vehicle was already sold. We started the process of ordering a new vehicle which would increase the cost of the truck by \$1,579 but still allow us to stay below the approved \$130,000. Due manufacturing issues, new orders can not be placed until January 2022. This truck build will be put on pause until a new truck can be ordered.

In October we will be working through insurance renewals for all of the rural fire districts.

RE: Monthly report ending September 2021

Dear Randy Partington, County Administrator:

Staffing changes or issues

We have vacancies in Health Information Management, Emergency Preparedness, and Older Adult Services; we are reviewing resumes and conducting interviews. For these openings and past openings, hiring new staff has been difficult due to our lower-than-national-average wage scales. We are eagerly awaiting the updated wage scales to both increase the pay of our current employees and have the possibility of hiring future employees at a living wage, so staff know they are financially valued.

Financial summary

WIC grant. The Women Infant and Children (WIC) grant fiscal year end is September 30. The new grant will begin October 1st.

IAP 3 and 4. We did apply for the Immunization Administration Practices (IAP) 3 and 4 for an additional \$293,000. The purpose of these grants is to reduce disparities that were created during COVID-19 for Reno County residents that did not receive their typical childhood immunizations, school-related immunizations, and adult immunizations.

Vaccine administration. In our Local Health Department meeting with KDHE, KDHE noted that over the last 9 months, in the State of Kansas, we have administered the number of vaccines that are typically administered in 6 years. Therefore, our line items for COVID-19 revenue and expenses are out of budget.

Projects/Issues/Challenges/Concerns

<u>Covid-19 Update.</u>	<i>Active Cases</i>	<i>14-day PTR</i>	<i># of residents with at least 1 dose</i>
Last month:	397	20.40%	45.29%
This month:	568	12.90%	47.91%

Vaccine Administration. We have had several immunization events with schools and community partners during the month. The CDC did approve a booster dose for Pfizer. In the next several weeks, we should receive direction on booster doses for Moderna and Johnson & Johnson.

Clinical – Basic Health Services (BHS), Maternal Child Health (MCH), Family Practice (FP), Older Adult Services (OAS), and Epidemiology. Clinical Services continue to experience normal volume of services consistent with previous years. Staff continue to complete clinical requirements to fulfill grant workplans.

Health Education – Chronic Disease and Risk Reduction (CDRR), Opioid Overdose to Action (OD2A), Rural Response to the Opioid Epidemic (RROE), Pathways to a Healthy Kansas, and Community Education. Staff continue to work on priority focus areas from the Community Health Improvement Plan of Substance Misuse and Mental Health, along with other areas of Chronic Illness and Smoking Cessation, to fulfill grant workplans.



Environmental Health (EH). Staff continue to work with Schneider/GeoPermits to enhance electronic access to Reno County Environmental Health data. There has been a significant increase in site requests of well, wastewater, and mortgage inspections.

Licensed Child Care (LCC). Along with typical normal duties, staff conducted 10 high-risk complaints, completed 17 required annual surveys, and completed 3 initial surveys.

Upcoming Projects

Vaccine Administration. We are awaiting future direction from the CDC regarding Moderna and Johnson & Johnson booster doses, and vaccines for 5- to 11-year-olds. We have scheduled many remote flu and Covid-19 vaccine administration events during the month of October; a calendar is attached.

Peer Mentoring. We are working with the Substance Abuse Center of Kansas (SACK) on a Peer Mentoring program. We have learned that it is extremely important to have access to recovery resources available when a person is asking for assistance and/or help. The purpose of this program would be to have a Peer Mentor available in the health department to act in that capacity.

Opioid Overdose to Action (OD2A). DJ Gering, Public Health Analyst, and Seth Dewey, Substance Misuse Health Educator, has been asked to present at the Opioid and Stimulant Conference in November that is sponsored by the Douglas County Citizen's Committee on Alcoholism (DCCCA). They will discuss our usage of OD Mapping over the last year and present ideas on how communities can utilize OD map and how to make progress with substance misuse and social determinants of health in specific population based on this data.






Licensed Child Care (LCC). Interested in being a childcare provider? Sign up to attend the childcare orientation class via Zoom on October 7th, 2021, from 3:00pm to 5:00pm. Reserve your spot by calling 620-694-2900 and ask for Michelle or Jeanette. The cost is \$20 for the class and is offered for adults only.

Sincerely,
Karla Nichols
Director of Public Health



Reno County Health Department Clinics Calendar

October, 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Flu/C19 Clinics 9-11 Washington Heights 1:30-3 Good Sam Jamboree	2
3	4 Flu/C19 Clinics 9am Early Education 1:30-4 Graber Elementary	5 Flu/C19 Clinics 9-12 Reno Co Employees 1:30-4 Faris Elementary	6 Flu/C19 Clinics 8-10 WifCo 1:30-4 Morgan Elementary	7 9-11:30 Foot/ Flu Clinic - Arlington Sr Ctr 1-3:30 Foot/ Flu Clinic - Pretty Prairie Sr Ctr Flu/C19 Clinics 1:30-4 Union Valley Elem.	8	9
10	11 Flu/C19 Clinics 9-11 Buhler Sr Ctr	12 Flu/C19 Clinics 9-11 Mission Place 1:30-4 Wiley Elementary	13 Flu/C19 Clinics 9:30-11 Hutch Pub Library 1-5 Hutch High School	14 Flu/C19 Clinics 1:30-4 McCandles Elem.	15 Flu/C19 Clinics 6:30-8:30 Haven Steel 11-1 KLETC 1:30-2:30 Kincaid Mfg. 3-4 Haven Steel	16 
17	18 Flu/C19 Clinics 1:30-4 Haven Elementary	19 Flu/C19 Clinics 9-12 Reno Co/District Court 1:30-4 Allen Magnet School	20 Flu/C19 Clinics 9-11 Trinity High School 1:30-4 Lincoln Elementary	21 9-11:30 Foot/ Flu Clinic - Turon Senior Center Flu/C19 Clinics 7:30 Advance Pest Control	22  Flu/C19 Clinics 11-1 Yoder Charter School 1:30-4 Haven High/Middle Schools	23 
24	25	26 IAP Clinics 9-10:30 Amish Community Building 11-12:30 Birth & Women's Health Center Flu/C19 Clinics 9-11:30 DCF 1:30-4 HMS 7	27 Flu/C19 Clinics 1:30-4 HMS 8	28 Flu/C19 Clinics 9-11 Head Start 1:30-4 Ave A School	29 Flu/C19 Clinics 9-10 USD 308 Support Services 10:30-12 USD 308 Admin. Center	30 
31 						



RENO COUNTY
 206 West First Ave.
 Hutchinson, Kansas 67501-5245
 PHONE: (620) 694-2982
 FAX: (620) 694-2508

Board of Commissioners - Department Update
Human Resources – September 2021
Helen Foster – Human Resources Director

Compensation Study

Phil from TAG met with all departments and covered the new evaluation system in depth. He spent time covering the purpose of job descriptions and the format for Reno County’s job descriptions going forward. He will be sending out the new job descriptions to departments the first part of October for review. Phil has asked the departments to review these in depth and make sure they are accurate. Some of the job descriptions were extremely lengthy and Phil plans to consolidate duties to make a more general overview of the position. Phil will be planning to present his findings and the data to the Commission in November.

Insurance Open Enrollment

This year’s open enrollment went well. All employees utilized the call center for enrollment and were able to receive a confirmation by email of their elections. The Human Resources staff worked hard in coordination with Benefits Direct to enroll all our employees within 10 days. Most employees reported liking the new enrollment process and had a pleasant experience with the enrollers at the call center.

Our new insurance carriers along with USI have been working hard with our department to process the enrollments. Benefit Management and Delta Dental have sent out cards to the employees. Most of the employees have received their medical cards, and dental cards should be arriving soon.

Position Openings

We currently have 15 position openings which is down considerably from last month. This month we received 45 applications. This has been an increase over last month for applications. For the month of September, we have had nine (9) separations. Of these separations, two (2) were retirements of long-time employees. Reno County gained nine (9) new employees for the month of September.

Turnover Report through August 2021 (does not include data above)

	2021	Current vs Prior
Straight Voluntary	12.05%	3.61%
Voluntary Rate incl Retirees/Med	15.99%	3.69%
Involuntary Rate:	0.98%	-2.63%
Total Rate ALL	19.68%	1.11%
Total Rate incl. (ALL - TMP)	17.220%	1.06%
Retiree	3.7%	0.07%

Covid Leave

The ARPA COVID Leave has expired effective September 30, 2021. From the dates of April 1st, 2021 through September 30th, 2021, there was a total of 2,300.25 hours of ARPA employer paid sick leave used among all Reno County employees. The month of August accounted for 1,279.75 of the total hours used for the employer paid sick leave. For the month of September, there was a total of 605 hours of employer paid sick leave used. As of October 1st, employees utilizing leave for COVID circumstances will need to use their accrued paid leave.



RENO COUNTY
206 West First Ave.
Hutchinson, Kansas 67501-5245
620-694-2523
Fax: 620-694-2954

Oct.6, 2021

Monthly Report Information Services

Michael Mathews

Staffing changes or issues

We are currently at full staff and having no issues

Budget YTD summary

At the end of September, I have used 79% of our adopted budget, we are on track for our year, the majority of our large support contracts are now paid.

Projects/Issues/Challenges/Concerns

We are currently working on the install of the new copiers. We are also currently working with the counselor's office to update the software used for the tax sale. We are continuing to update all the servers so that we can improve our network domain. We continue to work with all departments to improve their technology needs

Issues that we dealt with the past month include. We had very few issues this month.

September was a good month with few problems.



Maintenance & Purchasing Monthly Report 10-1--2021

Harlen Depew, Director

Staffing: We've hired one full time and one part time custodian this past month. We haven't received any applications for our 1st shift maintenance position in the past month.

Budget YTD summary

The Maintenance & Purchasing operating budget is still on track for this time of the year.

Projects/Issues/Challenges/Concerns

We continue to do all we can to encourage progress on the courthouse projects. Several factors have resulted in the project running somewhat behind schedule including not being able to find workers who can pass a background check, workers being out due to COVID 19 issues, among other things.

The work that has been completed is looking good. Our architects from GLMV are doing a good job of making sure the work is being completed according to project specifications.

I asked Pishny's project manager, John Underwood to provide a written schedule this month, and each month going forward, which will show what work has been completed recently, to date, and planned for the next 30 days, etc. I've copied this schedule below, for your reference.

PROJECT SCHEDULE

DATE: 9-24-21

PROJECT: Reno County Courthouse

RE: Project Schedule Narrative

Dome-

To Date: All stones that needed to be removed from the dome and lowered to the ground has been complete. 35% of the existing steel has been cleaned of rust and repaired. All CMU block has been laid per the drawings. Grouting of the CMU is in progress. 50% of the debris has been removed from the dome.

October: Pans will all be set and lightweight concrete poured. Existing steel will be fully cleaned and repaired.

November: Weatherproofing and flashing will be installed.

December: Stones will be reinstalled, and sealer applied.

January: Any remaining painting of steel will be done during this month once dome is closed in from weather.

Estimated substantial completion date: 1-10-22

Plaster-

To Date: Plaster wall is currently repaired up to the 3rd floor. Crews are currently working on the 3rd floor.

October: 3rd floor will be complete and will be up working on the 4th floor mid-month.

November: 4th floor will be complete and will be working on the 5th floor.

December: 5th floor will be complete, and crews will drop back to fix around installed window units for the duration.

Estimated substantial completion 1-10-22

Windows-

To Date: All of the windows that were called to come out, up to and including the 3rd floor, have been removed. All of the sashes have been restored and brought back to the site including the well covers on the basement units. All of the sills that needed to be removed have been removed and in process of refurbishment. All sills for 2nd and 3rd floor are on site refurbished and ready to install. Shades are installed on all finished windows to date. All shades are ordered and being held at Schammerhorn.

October: All of the basement foundation repairs will be done around the windows and covers installed. Basement window will be complete. All spandrel panels will be cleaned on exterior.

November: 2nd floor windows will be complete.

December: 3rd floor windows will be in process.

January: 3rd floor windows will be complete. 4th floor windows will be in process.

February: 4th floor windows will be complete.

March: 5th and 6th floor windows will be complete.

Estimated substantial completion date: 3-31-22 (this may improve if we are allowed to go back to working days and not be shut down for making noise and if the Sheriff's office can turn around background checks faster than 10 days)

Weatherization-

To Date: 75% of the building has been cleaned. Now that the power lines are dropped this will be finished in the next few weeks. Repairs of stone patch/repair and tuck point has begun.

October: Continue stone patch and repair.

November: Complete stone / brick patch and repair.

December: Apply sealer to entire building.

Estimated substantial completion date: 1-10-22



Public Works
600 Scott Boulevard
South Hutchinson, Kansas 67505
620-694-2976
Don Brittain, Director

September 2021 Monthly Report

Staff

Public Works is short one (2) full time equipment operators.

YTD Budget Spent

Road & Bridge 67%
Planning & Zoning 54%
Noxious Weed 70%
Highlands Water District #8, 24%
Yoder Water District #101, 75%
Cedarview Lodge Sewer District #3-10, 15%
Habit Sewer District #202, 30%
Yoder Sewer District #201, 39%
Blue Spruce District #3-10, 13%
Highlands Sewer District #8, 46%

Equipment

All items have been delivered but Boom Mower doesn't meet spec and is being addressed.

Projects

Asphalt Crew is now overlaying on Sun City Rd. between county line and Langdon Rd.
Mowing/Sign Crew is mowing final round throughout the County.
Dirt Crew is cleaning ditches throughout the County.
Bridge Crew finished building Smoots Creek Road bridge and is building Hodge Rd. bridge, 2.5 miles north of 4th St. Bridge will be completed in October.

Contracted Projects

43rd Avenue Bridge is 100% complete and has been opened to traffic.
Nickerson Road Bridge is 100% complete and open to traffic.
Should have final cost of both bridges in October.

Challenges

Working on how to pay for rehabilitating Sewer District 201 Yoder and Sewer District 202 Habit. Rate study is being done at this time.
Working on solving the Water District 101 Yoder high nitrate problem. Plan to drill test well in October.
Have worked a lot on Scott Blvd. bridge and it is going well. South Hutch will be pleased in the end.

**Register of Deeds Monthly Report for
County Board of Commissioners
September 2021**

Current Business:

September 2021: \$73,141.00

- Documents Recorded: 1,033
- Recording Fees Collected: **\$55,315.00**
- Technology Fund Fees Collected: **\$12,996.00**
 - *County Clerk: \$2,166.00*
 - *County Treasurer: \$2,166.00*
 - *Register of Deeds: \$8,664.00*
- Heritage Trust Fund (HTF): **(30K cap met August 21')**
 - * HTF Overage: **\$4,332**
 - Amount to date \$6,960
- Service Fees Collected: **\$498.00**

Budgetary

- Percent of Budget Spent: 69%

Software changes:

Our office continues to communicate with IT regarding Tyler Technology software and our plans to move forward with them as our records management software.



Sheriff: Darrian Campbell
Undersheriff: Shawn McHaley

RENO COUNTY
Sheriff's Office
206 West First Ave.
Hutchinson, Kansas 67501-5298
(620) 694-2735 Office (620) 694-2702 fax
TDD: Kansas Relay Center 1-800-766-3777

Sept 2021 BOCC Update

10/04/2021

The Reno County Sheriff's Office Mission is to ensure the highest level of public safety while protecting the rights and dignity of those we serve through community partnerships and unbiased enforcement of the law.

Staffing changes or issues:

The Reno County Sheriff's Office is staffed at 100 personnel; 84 full time sworn Deputies, 12 civilian support staff and 4 part-time Offender registry personnel. The administration of the Sheriff's Office consists of myself, Undersheriff Shawn McHaley, Captain of the Detective Division Steve Lutz, Captain of the Patrol Division Levi Blumanhourst, and Captain of the Jail Division Shawn McClay.

During the month of September the Sheriff's Patrol attended several community events making meaningful connections with those we serve. In September we were able to stop and recover three stolen vehicles. All Patrol Deputies, some Detectives and Jail Deputies attended active shooter training that was put on by the Sheriff's Office, other agencies were invited to attend.

We have seen an uptick of stolen vehicles in the Western part of the County and are working to figure out who is stealing vehicles, and also working to get residents to lock their vehicles and not leave keys inside making them easy targets.

A sobriety check lane was conducted on September 24th at Yoder and Red Rock Road by Sheriff's Deputies and Kansas Highway Patrol Troopers. 250 Vehicles went through the check lane, 12 were tested for sobriety and able to proceed as they were under the legal limit. Four drug or alcohol related cases were made from the check lane.

During the month of June, the jail division has seen the number of Inmate Covid cases decline. We were up to approximately 15 inmates on quarantine at our highest and are currently at 0.

With the help of the Health Department we were able to get approximately 35 inmates vaccinated on August 25th.

We recently hired 4 Jail Deputies that have started the JTO program and have another that has almost completed the program. We have a Registered Nurse position that will need filled in the very near future.

Budget YTD summary:

The total agency budget is \$6,611,844.00. There are two sides of the budget, the Jail and what is considered to be the Sheriff side.

Projects/Issues/Challenges/Concerns:

The Sheriff's Office has been in contact with the Reno County Public Information Officer (PIO) to increase our social media footprint. The PIO has attended many training events the Sheriff's Office has conducted. She has taken video of the events and conducted interviews of employees and put together a great video which show some of the capabilities of our agency.

<https://www.youtube.com/watch?v=Zg4x0aCz0Qg>

This is all I have to report.

Darrian L. Campbell
Reno County Sheriff



Reno County Solid Waste
703 S. Mohawk
Hutchinson, KS 67501
(620) 694-2586
Fax (620) 694-669-8126

Solid Waste Monthly Update August 2021
Prepared by Megan Davidson, Director

Staffing: We currently have an equipment operator II position open on the Wednesday-Saturday shift. Employees have done a good job of volunteering to work on Friday or Saturday if we are short handed with other employees being off for vacation or out sick.

Projects/Issues/Challenges/Concerns: The project is moving along a steady pace. Both of the metal roofs have been placed on both buildings. The scale building in the inside is coming along nicely with drywall, electrical, plumbing, etc. There has been two big concrete pours over the month of September with more top come in the next few weeks. We are also gearing up to begin the Gas Collection Control System Well Expansion for the month of October.

We are winding down onsite with landfill staff with mowing and transitioning into the fall with more leaves and compost coming onsite. We also are working with staff with additional training on equipment and moving some around to different areas on site to be more versatile when we are needing more assistance on one in area of the site than the rest.

The compactor is still in Wichita at Foley Equipment waiting on a few additional parts. This has become a common issue amongst not only heavy equipment but the vehicles on parts as well just waiting on parts etc.

Budget: We have received all of the equipment that was ordered on our CIP for the year of 2021. The landfill has spent close to 28% of its total overall budget.



RENO COUNTY TREASURER
125 West First Ave.
Hutchinson, Kansas 67501-5245
620-694-2938
Fax: 620-694-2776

TDD: Kansas Relay Center 1-800-766-3777

October 4, 2021

MONTHLY REPORT

STAFFING CHANGES OR ISSUES:

Two new tag clerks are coming along but are down two other clerks who have quit. We desperately need to replace those two clerks and get them trained. We have continued to have a big demand for new tags, renewals, etc. We are focusing on getting the staff up and running.

BUDGET YTD SUMMARY:

As of this day, we are running around 75% of our budget in the largest expenses we have (payroll). Overall expenses are at approximately 57%. We do have some areas that have not reached the time frame in which items will be charged against their fund. Some of the larger expenses to come will be the tax statements (\$23,500), mailing our receipts and lock box services (\$9,800.00).

PROJECTS/ISSUES/CHALLENGES/CONCERNS:

My department's major projects for the month of October is to stabilize our employee numbers and abilities which includes getting them trained and authorized through the KDOR. Another focus will be on declaring personal property tax delinquent, issuing those warrants and publications that are required. We will attend the Tax Sale and then handle the AAE's associated with those sales. We are still working on warrant fees collected and get them released and monies sent to the District Court.

We are making a strong comeback from the short staff due to COVID-19 and will continue to work on getting things caught up before we start the tax season in November.



RENO COUNTY YOUTH SERVICES

219 West Second Ave.
Hutchinson, Kansas 67501

(620) 694-2500

Fax: (620) 694-2504

TDD: Kansas Relay Center 1-800-766-3777

JUVENILE DETENTION CENTER

JUVENILE INTAKE & ASSESSMENT

BOB JOHNSON YOUTH SHELTER

Youth Services Monthly Report

September 2021

Staffing changes or issues (if any)

Currently, we're seeking a full time cook, on call Youth Care Specialist/Juvenile Detention Officer, a 30-hour Juvenile Corrections Officer, 40-hour Youth Care Specialist and a 20-hour Youth Care Specialist. We have been successful with a few hires and are completing the required background checks. In addition, we are setting up interviews for our most recent applications we received. All positions, except standby positions, offers insurance benefits and KPERS. Those interested in the open positions can apply online at Renogov.org.

The employee of the month for August is Trey Smith. Trey started working as a Juvenile Detention Officer in March 2019. Trey has been a tremendous help with rearranging his hours to provide much needed coverage. He has accepted his regular hours being altered with no complaints. His dedication to Youth Services is very appreciated.

Shannon Redenbaugh retired on Sept. 24th. She started her employment with Youth Services on 2/15/1990. Shannon started her career as a part time Youth Care Staff becoming full time in 4 short months. Shannon then become a Juvenile Corrections Officer in April of 1997. She remained in that position till retirement. We are very fortunate to have Shannon as an employee for 31 years with Youth Services. Throughout the years, she assisted countless youth through difficult challenges. Her compassion and guidance will be missed by the youth and her coworkers.

This is the 6th Youth Services staff to retire this year.

Budget YTD Summary

As of 10/1/2021, we have spent 56% of our Shelter budget (Dept.90). The expenses are routine and are mostly due to salaries. The total shelter budget is \$1,051,666. We have spent 63% of our detention budget (Dept.91). Detention expenditures consists of mostly salaries. The total detention budget is \$1,054,065.

Projects/Issues/Challenges/Concerns

This past month we had several interviews and are in the process of completing background reviews and setting up training schedules. The background process is slow and on average takes about week and half to two weeks. We are not able to start training till applicants have been cleared by DCF. We hope to be training two new staff by mid-October.



AGENDA ITEM

AGENDA ITEM #VIII.B

AGENDA DATE: October 12, 2021

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:
Financial Reports

SUMMARY & BACKGROUND OF TOPIC:

Attached is a financial report to keep the commission informed of the county's financial status.

ALL OPTIONS:

Non action agenda item

RECOMMENDATION / REQUEST:

Discussion only

YTD BUDGET REPORT

Fund/Department	001 General Fund		
		As of 10/5/2021	
Department	Adopted Budget	Amt Received / Expended	% Rec'd / Used
001-00 - General Fund-Dept			
Revenue			
Taxes	14,958,710.00	14,630,600.19	97.81%
Licenses, Permits, and Fees	640,250.00	211,465.52	79.72%
Reimbursements	752,500.00	563,581.67	74.89%
Other	9,685,990.00	95,140.23	0.98%
Interest	299,000.00	676,102.08	226.12%
Revenue Total	26,336,450.00	16,176,889.69	62.31%
Expenses			
Other Expense & Reimbursements	0.00	(9,759.50)	
Expenses Total	0.00	(9,759.50)	
001-01 - General Fund-County Commission			
Expenses			
Personal Services	54,000.00	39,530.30	73.20%
Contractual Services	6,800.00	2,622.20	38.56%
Commodities	0.00	2,264.05	
Expenses Total	60,800.00	44,416.55	73.05%
001-02 - General Fund-County Clerk			
Revenue			
Reimbursements	0.00	214.29	
Revenue Total	0.00	214.29	
Expenses			
Personal Services	240,606.00	177,458.08	73.75%
Contractual Services	7,710.00	3,770.97	48.91%
Commodities	4,600.00	1,140.75	24.80%
Other Expense & Reimbursements	0.00	0.00	
Expenses Total	252,916.00	182,369.80	72.11%
001-03 - General Fund-County Treasurer			
Revenue			
Reimbursements	0.00	203.24	
Revenue Total	0.00	203.24	
Expenses			
Personal Services	161,431.00	119,331.22	73.92%
Contractual Services	44,450.00	12,738.80	28.66%
Commodities	32,150.00	2,899.13	9.02%
Capital Improvement & Outlay	500.00	0.00	0.00%
Expenses Total	238,531.00	134,969.15	56.58%

YTD BUDGET REPORT

Department	Adopted Budget	Amt Received / Expended	% Rec'd / Used
001-04 - General Fund-District Attorney			
Revenue			
Licenses, Permits, and Fees	80,000.00	125,775.00	157.22%
Revenue Total	80,000.00	125,775.00	157.22%
Expenses			
Personal Services	1,022,088.00	756,349.03	74.00%
Contractual Services	123,080.00	54,429.77	44.22%
Commodities	38,500.00	24,648.86	64.02%
Expenses Total	1,183,668.00	835,427.66	70.58%
001-05 - General Fund-Register of Deeds			
Revenue			
Licenses, Permits, and Fees	0.00	480,067.00	128.02%
Revenue Total	0.00	480,067.00	128.02%
Expenses			
Personal Services	136,297.00	98,084.88	71.96%
Contractual Services	9,400.00	4,692.85	49.92%
Commodities	4,800.00	2,957.26	61.61%
Capital Improvement & Outlay	2,000.00	0.00	0.00%
Expenses Total	152,497.00	105,734.99	69.34%
001-06 - General Fund-Sheriff			
Revenue			
Licenses, Permits, and Fees	60,000.00	23,730.00	39.55%
Reimbursements	42,000.00	16,386.73	39.02%
Revenue Total	102,000.00	40,116.73	39.33%
Expenses			
Personal Services	2,555,732.00	1,917,121.46	71.75%
Contractual Services	315,802.00	217,298.17	68.81%
Commodities	220,350.00	179,415.22	81.42%
Capital Improvement & Outlay	189,425.00	116,526.95	61.52%
Other Expense & Reimbursements	2,000.00	1,060.77	53.04%
Expenses Total	3,283,309.00	2,431,422.57	71.53%
001-07 - General Fund-Administration			
Expenses			
Personal Services	422,617.00	331,113.10	78.35%
Contractual Services	45,550.00	31,670.34	69.53%
Commodities	2,700.00	1,119.68	41.47%
Other Expense & Reimbursements	0.00	(8,357.09)	
Expenses Total	470,867.00	355,546.03	75.51%

YTD BUDGET REPORT

Department	Adopted Budget	Amt Received / Expended	% Rec'd / Used
001-08 - General Fund-Unified Courts			
Revenue			
Reimbursements	10,000.00	1,223.00	12.23%
Revenue Total	10,000.00	1,223.00	12.23%
Expenses			
Contractual Services	543,103.00	350,465.95	64.53%
Commodities	53,900.00	33,769.96	62.65%
Other Expense & Reimbursements	0.00	0.00	
Expenses Total	597,003.00	384,235.91	64.36%
001-09 - General Fund-Courthouse General			
Revenue			
Reimbursements	15,000.00	19,818.78	132.13%
Revenue Total	15,000.00	19,818.78	132.13%
Expenses			
Personal Services	71,272.00	51,946.45	72.88%
Contractual Services	2,152,250.00	1,512,579.31	65.16%
Commodities	21,000.00	51.80	0.25%
Capital Improvement & Outlay	8,750,079.00	78.04	0.00%
Other Expense & Reimbursements	24,000.00	52,487.76	218.70%
Ambulance Services	1,525,764.00	912,763.74	59.82%
Economic Development Projects	400,000.00	50,000.00	12.50%
Outside Agencies Appropriation	570,500.00	530,375.00	92.97%
Expenses Total	13,514,865.00	3,110,282.10	23.01%
001-11 - General Fund-Maintenance			
Revenue			
Reimbursements	30,000.00	24,273.99	80.91%
Revenue Total	30,000.00	24,273.99	80.91%
Expenses			
Personal Services	737,052.00	413,278.05	56.07%
Contractual Services	82,411.00	43,105.34	52.31%
Commodities	72,309.00	38,375.55	53.07%
Capital Improvement & Outlay	15,000.00	0.00	0.00%
Expenses Total	906,772.00	494,758.94	54.56%
001-12 - General Fund-Planning Zoning Utilities			
Expenses			
Personal Services	60,611.00	44,292.60	73.08%
Contractual Services	18,400.00	3,439.70	18.69%
Commodities	700.00	25.95	3.71%
Expenses Total	79,711.00	47,758.25	59.91%

YTD BUDGET REPORT

Department	Adopted Budget	Amt Received / Expended	% Rec'd / Used
001-13 - General Fund-Emergency Management			
Revenue			
Reimbursements	0.00	473.40	
Revenue Total	0.00	473.40	
Expenses			
Personal Services	119,143.00	95,629.64	80.26%
Contractual Services	27,375.00	13,988.93	51.10%
Commodities	15,350.00	7,039.18	45.86%
Capital Improvement & Outlay	7,482.00	6,682.79	89.32%
Other Expense & Reimbursements	0.00	2,817.41	
Expenses Total	169,350.00	126,157.95	74.50%
001-14 - General Fund-Jail			
Revenue			
Reimbursements	90,000.00	38,194.31	42.44%
Other	5,000.00	0.00	0.00%
Revenue Total	95,000.00	38,194.31	40.20%
Expenses			
Personal Services	2,222,689.00	1,501,932.72	71.30%
Contractual Services	874,246.00	598,537.85	68.46%
Commodities	171,000.00	113,051.70	66.11%
Capital Improvement & Outlay	60,600.00	4,729.61	7.80%
Other Expense & Reimbursements	0.00	435.00	
Expenses Total	3,328,535.00	2,218,686.88	69.06%
001-15 - General Fund-Human Resources			
Expenses			
Personal Services	194,872.00	135,386.49	69.47%
Contractual Services	55,724.00	28,365.58	50.90%
Commodities	16,500.00	1,405.71	8.52%
Expenses Total	267,096.00	165,157.78	61.83%
001-16 - General Fund-Appraiser			
Revenue			
Reimbursements	3,000.00	2,814.67	93.82%
Revenue Total	3,000.00	2,814.67	93.82%
Expenses			
Personal Services	585,769.00	391,668.99	66.86%
Contractual Services	84,245.00	40,124.97	47.63%
Commodities	22,000.00	10,874.67	49.43%
Capital Improvement & Outlay	10,000.00	7,800.00	78.00%
Expenses Total	702,014.00	450,468.63	64.17%

YTD BUDGET REPORT

Department	Adopted Budget	Amt Received / Expended	% Rec'd / Used	
001-17 - General Fund-Election				
Revenue				
Reimbursements	500.00	588.54	117.71%	
Revenue Total	500.00	588.54	117.71%	
Expenses				
Personal Services	116,540.00	76,718.59	65.83%	
Contractual Services	185,775.00	82,600.53	44.46%	
Commodities	14,800.00	5,656.38	38.22%	
Capital Improvement & Outlay	62,296.00	1,375.55	2.21%	
Expenses Total	379,411.00	166,351.05	43.84%	
001-18 - General Fund-IS/GIS				
Revenue				
Reimbursements	28,000.00	15,138.49	54.07%	
Revenue Total	28,000.00	15,138.49	54.07%	
Expenses				
Personal Services	397,680.00	254,392.53	63.97%	
Contractual Services	267,875.00	257,028.38	95.95%	
Commodities	5,000.00	2,676.91	53.54%	
Capital Improvement & Outlay	13,000.00	8,353.00	64.25%	
Expenses Total	683,555.00	522,450.82	76.43%	
001-24 - General Fund-Auto Center				
Revenue				
Reimbursements	20,000.00	12,782.10	63.91%	
Revenue Total	20,000.00	12,782.10	63.91%	
Expenses				
Personal Services	124,390.00	91,438.94	73.51%	
Contractual Services	14,667.00	10,425.82	71.08%	
Commodities	9,695.00	4,201.35	43.34%	
Capital Improvement & Outlay	6,000.00	162.52	2.71%	
Expenses Total	154,752.00	106,228.63	68.64%	
	REVENUE TOTALS	26,719,950.00	16,938,573.23	63.39%
	EXPENSE TOTALS	26,425,652.00	11,872,664.19	44.93%
Fund 001 - General Fund Totals	294,298.00	5,065,909.04		

Beginning Fund Balance: 14,919,894.47

Ending Fund Balance: 19,985,803.51

YTD BUDGET REPORT

As of 10/5/2021

Fund	Adopted Budget	Amt Received / Expended	% Rec'd / Used
002 Dept of Aging			
Revenue			
Taxes	254,689.00	248,140.39	97.43%
Licenses, Permits, and Fees	250.00	1.00	0.40%
Reimbursements	192,025.00	4,426.48	2.31%
Other	1,830,279.00	948,913.64	51.85%
Revenue Total	2,277,243.00	1,201,481.51	52.76%
Expenses			
Personal Services	1,147,398.00	862,925.13	75.21%
Contractual Services	590,870.00	304,327.98	51.51%
Commodities	282,150.00	105,150.43	37.27%
Capital Improvement & Outlay	249,565.00	196.74	0.08%
Other Expense & Reimbursements	425.00	(11.06)	-2.60%
Expenses Total	2,270,408.00	1,272,589.22	56.05%
REVENUE TOTALS	2,277,243.00	1,201,481.51	52.76%
EXPENSE TOTALS	2,270,408.00	1,272,589.22	56.05%
Fund 002-Dept of Aging Totals	6,835.00	(71,107.71)	
Beginning Fund Balance:		763,137.16	
Ending Fund Balance:		692,029.45	

As of 10/5/2021

Fund	Adopted Budget	Amt Received / Expended	% Rec'd / Used
003 Health			
Revenue			
Taxes	1,187,305.00	1,151,032.24	96.94%
Licenses, Permits, and Fees	10,000.00	20.01	0.20%
Reimbursements	850,000.00	924,275.56	108.74%
Other	1,282,470.00	803,682.95	62.67%
Revenue Total	3,329,775.00	2,879,010.76	86.46%
Expenses			
Personal Services	2,445,944.00	1,738,863.00	71.09%
Contractual Services	585,600.00	567,890.87	96.98%
Commodities	261,700.00	143,593.09	54.87%
Capital Improvement & Outlay	5,000.00	8,624.79	172.50%
Other Expense & Reimbursements	0.00	(86,190.08)	
Expenses Total	3,298,244.00	2,372,781.67	71.94%
REVENUE TOTALS	3,329,775.00	2,879,010.76	86.46%
EXPENSE TOTALS	3,298,244.00	2,372,781.67	71.94%
Fund 003-Health Totals	31,531.00	506,229.09	
Beginning Fund Balance:		1,358,836.24	
Ending Fund Balance:		1,865,065.33	

YTD BUDGET REPORT

As of 10/5/2021

Fund	Adopted Budget	Amt Received / Expended	% Rec'd / Used
004 Noxious Weed			
Revenue			
Taxes	63,951.00	62,624.63	97.93%
Reimbursements	25,000.00	0.00	0.00%
Other	42,703.00	20,241.86	47.40%
Revenue Total	131,654.00	82,866.49	62.94%
Expenses			
Personal Services	79,518.00	60,920.94	76.61%
Contractual Services	3,800.00	1,531.11	40.29%
Commodities	36,550.00	31,422.43	85.97%
Capital Improvement & Outlay	10,000.00	0.00	0.00%
Expenses Total	129,868.00	93,874.48	72.28%
REVENUE TOTALS	131,654.00	82,866.49	62.94%
EXPENSE TOTALS	129,868.00	93,874.48	72.28%
Fund 004-Nox Weed Totals	1,786.00	(11,007.99)	
Beginning Fund Balance:		57,791.63	
Ending Fund Balance:		46,783.64	

As of 10/5/2021

Fund	Adopted Budget	Amt Received / Expended	% Rec'd / Used
006 Special Bridge Fund			
Revenue			
Taxes	969,095.00	938,438.21	96.84%
Reimbursements	1,200,000.00	328,561.31	27.38%
Other	605,368.00	0.00	0.00%
Revenue Total	2,774,463.00	1,266,999.52	45.67%
Expenses			
Contractual Services	1,725,000.00	7,952.00	4.83%
Commodities	350,000.00	0.00	0.00%
Capital Improvement & Outlay	675,000.00	0.00	0.00%
Other Expense & Reimbursements	0.00	176,240.00	
Expenses Total	2,750,000.00	184,192.00	9.44%
REVENUE TOTALS	2,774,463.00	1,266,999.52	45.67%
EXPENSE TOTALS	2,750,000.00	184,192.00	6.70%
Fund 006-Sp Bridge Totals	24,463.00	1,082,807.52	
Beginning Fund Balance:		2,937,495.13	
Ending Fund Balance:		4,020,302.65	

YTD BUDGET REPORT

As of 10/5/2021

Fund	Adopted Budget	Amt Received / Expended	% Rec'd / Used
007 Public Works			
Revenue			
Taxes	4,963,448.00	4,819,078.70	97.09%
Reimbursements	275,000.00	9,278.50	3.37%
Other	1,411,995.00	1,349,305.78	95.56%
Revenue Total	6,650,443.00	6,177,662.98	92.89%
Expenses			
Personal Services	2,139,249.00	1,492,419.97	69.76%
Contractual Services	307,550.00	147,524.44	48.32%
Commodities	3,212,500.00	2,438,269.01	76.35%
Capital Improvement & Outlay	857,500.00	387,504.72	45.19%
Expenses Total	6,516,799.00	4,465,718.14	68.77%
REVENUE TOTALS	6,650,443.00	6,177,662.98	92.89%
EXPENSE TOTALS	6,516,799.00	4,465,718.14	68.53%
Fund 007-Public Works	133,644.00	1,711,944.84	

Beginning Fund Balance: 1,456,446.02

Ending Fund Balance: 3,168,390.86

As of 10/5/2021

Fund	Adopted Budget	Amt Received / Expended	% Rec'd / Used
008 Solid Waste			
Revenue			
Reimbursements	20,000.00	89,303.30	446.52%
Other	9,307,597.00	4,699,269.54	50.49%
Revenue Total	9,327,597.00	4,788,572.84	51.34%
Expenses			
Personal Services	1,514,173.00	983,402.76	64.95%
Contractual Services	1,174,450.00	566,372.22	50.47%
Commodities	571,500.00	256,184.96	48.57%
Capital Improvement & Outlay	5,477,707.00	795,523.95	14.52%
Other Expense & Reimbursements	0.00	36.30	
Expenses Total	8,737,830.00	2,601,520.19	30.32%
REVENUE TOTALS	9,327,597.00	4,788,572.84	51.34%
EXPENSE TOTALS	8,737,830.00	2,601,520.19	29.77%
Fund 008-Solid Waste	589,767.00	2,187,052.65	

Beginning Fund Balance: 5,878,172.12

Ending Fund Balance: 8,065,224.77

YTD BUDGET REPORT

As of 10/5/2021

Fund	Adopted Budget	Amt Received / Expended	% Rec'd / Used
009 Youth Shelter			
Revenue			
Reimbursements	1,168,995.00	1,056,501.94	90.38%
Other	943,736.00	0.00	0.00%
Revenue Total	2,112,731.00	1,056,501.94	50.01%
Expenses			
Personal Services	1,696,194.00	1,172,948.98	69.15%
Contractual Services	115,925.00	53,942.56	46.53%
Commodities	53,100.00	17,695.56	33.32%
Capital Improvement & Outlay	115,200.00	11,130.00	9.66%
Other Expense & Reimbursements	132,312.00	65,003.56	49.13%
Expenses Total	2,112,731.00	1,320,720.66	62.51%
	REVENUE TOTALS	2,112,731.00	1,056,501.94
	EXPENSE TOTALS	2,112,731.00	1,320,720.66
Fund 009-Youth Services	0.00	(264,218.72)	50.01%
	Beginning Fund Balance:	674,969.49	
	Ending Fund Balance:	410,750.77	

As of 10/5/2021

Fund	Adopted Budget	Amt Received / Expended	% Rec'd / Used
013 Solid Waste Reserve			
Revenue			
Other	5,800,782.00	0.00	0.00%
Revenue Total	5,800,782.00	0.00	0.00%
Expenses			
Contractual Services	355,000.00	109,211.27	30.76%
Capital Improvement & Outlay	5,445,782.00	0.00	0.00%
Expenses Total	5,800,782.00	109,211.27	1.88%
	REVENUE TOTALS	5,800,782.00	0.00
	EXPENSE TOTALS	5,800,782.00	109,211.27
Fund 013-Solid Waste Reserve	0.00	(109,211.27)	1.88%
	Beginning Fund Balance:	5,635,294.76	
	Ending Fund Balance:	5,526,083.49	

YTD BUDGET REPORT

As of 10/5/2021

Fund	Adopted Budget	Amt Received / Expended	% Rec'd / Used
015 Employee Benefits			
Revenue			
Taxes	6,620,542.00	6,433,767.52	97.18%
Reimbursements	1,350,000.00	1,058,305.44	78.39%
Other	3,515,184.00	0.00	0.00%
Revenue Total	11,485,726.00	7,492,072.96	65.23%
Expenses			
Personal Services	3,803,000.00	2,797,102.70	73.55%
Contractual Services	5,000.00	53,733.00	1074.66%
Capital Improvement & Outlay	7,500,000.00	3,238,871.00	43.18%
Other Expense & Reimbursements	4,000.00	(36,563.52)	-914.09%
Expenses Total	11,312,000.00	6,053,143.18	53.51%
	REVENUE TOTALS	11,485,726.00	7,492,072.96 65.23%
	EXPENSE TOTALS	11,312,000.00	6,053,143.18 53.51%
Fund 015-Employee Benefits	173,726.00	1,438,929.78	
	Beginning Fund Balance:	4,783,260.34	
	Ending Fund Balance:	6,222,190.12	

As of 10/5/2021

Fund	Adopted Budget	Amt Received / Expended	% Rec'd / Used
017 Training & Evaluation Center			
Revenue			
Taxes	512,789.00	498,701.23	97.25%
Other	10,772.00	0.00	0.00%
Revenue Total	523,561.00	498,701.23	95.25%
Expenses			
Contractual Services	510,000.00	510,000.00	100.00%
Expenses Total	510,000.00	510,000.00	100.00%
	REVENUE TOTALS	523,561.00	498,701.23 95.25%
	EXPENSE TOTALS	510,000.00	510,000.00 100.00%
Fund 017-Training & Evaluation Center	13,561.00	(11,298.77)	
	Beginning Fund Balance:	25,859.08	
	Ending Fund Balance:	14,560.31	

YTD BUDGET REPORT

As of 10/5/2021

Fund	Adopted Budget	Amt Received / Expended	% Rec'd / Used
018 Mental Health			
Revenue			
Taxes	455,382.00	442,292.96	97.13%
Other	8,740.00	0.00	0.00%
Revenue Total	464,122.00	442,292.96	95.30%
Expenses			
Contractual Services	452,025.00	452,025.00	100.00%
Expenses Total	452,025.00	452,025.00	100.00%
	REVENUE TOTALS	464,122.00	442,292.96 95.30%
	EXPENSE TOTALS	452,025.00	452,025.00 100.00%
Fund 018-Mental Health	12,097.00	(9,732.04)	
	Beginning Fund Balance:	21,290.55	
	Ending Fund Balance:	11,558.51	

As of 10/5/2021

Fund	Adopted Budget	Amt Received / Expended	% Rec'd / Used
029 Special Park & Recreation			
Revenue			
Taxes	10,269.00	12,562.24	122.33%
Other	139.00	0.00	0.00%
Revenue Total	10,408.00	12,562.24	120.70%
Expenses			
Contractual Services	10,269.00	10,269.00	100.00%
Other Expense & Reimbursements	139.00	0.00	0.00%
Expenses Total	10,408.00	10,269.00	98.66%
	REVENUE TOTALS	10,408.00	12,562.24 120.70%
	EXPENSE TOTALS	10,408.00	10,269.00 98.66%
Fund 029 Special Park & Recreation	0.00	2,293.24	
	Beginning Fund Balance:	4,409.37	
	Ending Fund Balance:	6,702.61	

YTD BUDGET REPORT

As of 10/5/2021

Fund	Adopted Budget	Amt Received / Expended	% Rec'd / Used
030 Special Alcohol & Drug			
Revenue			
Taxes	10,269.00	13,618.93	132.62%
Other	17,117.00	0.00	0.00%
Revenue Total	27,386.00	13,618.93	49.73%
Expenses			
Contractual Services	10,000.00	10,000.00	100.00%
Capital Improvement & Outlay	17,386.00	0.00	0.00%
Expenses Total	27,386.00	10,000.00	36.52%
	REVENUE TOTALS	27,386.00	13,618.93
	EXPENSE TOTALS	27,386.00	10,000.00
Fund 030 Special Alcohol & Drug	0.00	3,618.93	49.73%
			36.52%
	Beginning Fund Balance:	17,146.87	
	Ending Fund Balance:	20,765.80	

As of 10/5/2021

Fund	Adopted Budget	Amt Received / Expended	% Rec'd / Used
083 County Bond & Interest			
Revenue			
Taxes	318,076.00	312,264.19	98.17%
Other	220,079.00	54,148.85	24.60%
Revenue Total	538,155.00	366,413.04	68.09%
Expenses			
Contractual Services	379,756.00	374,441.00	98.60%
Capital Improvement & Outlay	150,000.00	0.00	0.00%
Other Expense & Reimbursements	0.00	1,000.00	
Expenses Total	529,756.00	375,441.00	70.87%
	REVENUE TOTALS	538,155.00	366,413.04
	EXPENSE TOTALS	529,756.00	375,441.00
Fund 083 County Bond & Interest	8,399.00	(9,027.96)	68.09%
			70.87%
	Beginning Fund Balance:	142,252.49	
	Ending Fund Balance:	133,224.53	

YTD BUDGET REPORT

As of 10/5/2021

Fund	Adopted Budget	Amt Received / Expended	% Rec'd / Used
085 Noxious Weed/Capital Outlay			
Revenue			
Other	109,776.00	0.00	0.00%
Revenue Total	109,776.00	0.00	0.00%
Expenses			
Capital Improvement & Outlay	109,776.00	0.00	0.00%
Expenses Total	109,776.00	0.00	0.00%
	REVENUE TOTALS	109,776.00	0.00
	EXPENSE TOTALS	109,776.00	0.00%
Fund 085 Noxious Weed Capital Outlay	0.00	0.00	
	Beginning Fund Balance:	89,776.58	
	Ending Fund Balance:	89,776.58	

As of 10/5/2021

Fund	Adopted Budget	Amt Received / Expended	% Rec'd / Used
086 Health/Capital Outlay			
Revenue			
Other	336,041.00	0.00	0.00%
Revenue Total	336,041.00	0.00	0.00%
Expenses			
Capital Improvement & Outlay	336,041.00	50,427.56	15.01%
Expenses Total	336,041.00	50,427.56	15.01%
	REVENUE TOTALS	336,041.00	0.00
	EXPENSE TOTALS	336,041.00	50,427.56
Fund 086 Health Capital Outlay	0.00	(50,427.56)	
	Beginning Fund Balance:	378,479.84	
	Ending Fund Balance:	328,052.28	

YTD BUDGET REPORT

As of 10/5/2021

Fund	Adopted Budget	Amt Received / Expended	% Rec'd / Used
087 Historical Museum			
Revenue			
Taxes	185,831.00	180,503.50	97.13%
Other	4,071.00	0.00	0.00%
Revenue Total	189,902.00	180,503.50	95.05%
Expenses			
Contractual Services	185,000.00	185,000.00	100.00%
Expenses Total	185,000.00	185,000.00	100.00%
	REVENUE TOTALS	189,902.00	180,503.50 95.05%
	EXPENSE TOTALS	185,000.00	185,000.00 100.00%
Fund 087 Historical Museum	4,902.00	(4,496.50)	
	Beginning Fund Balance:	4,719.53	
	Ending Fund Balance:	223.03	

As of 10/5/2021

Fund	Adopted Budget	Amt Received / Expended	% Rec'd / Used
093 Special Equipment Fund			
Revenue			
Taxes	218,341.00	211,599.71	96.91%
Reimbursements	124,605.00	130,289.13	104.56%
Other	668,343.00	0.00	0.00%
Revenue Total	1,011,289.00	341,888.84	33.81%
Expenses			
Capital Improvement & Outlay	1,005,500.00	236,075.01	23.48%
Expenses Total	1,005,500.00	236,075.01	23.48%
	REVENUE TOTALS	1,011,289.00	341,888.84 33.81%
	EXPENSE TOTALS	1,005,500.00	236,075.01 23.48%
Fund 093 Special Equipment Fund	5,789.00	105,813.83	
	Beginning Fund	684,312.89	
	Ending Fund Balance:	790,126.72	

YTD BUDGET REPORT

As of 10/5/2021

Fund	Adopted Budget	Amt Received / Expended	% Rec'd / Used
094 Special Road Fund			
Revenue			
Taxes	685,941.00	665,982.50	97.09%
Reimbursements	0.00	3,521.73	
Other	87,211.00	0.00	0.00%
Revenue Total	773,152.00	669,504.23	86.59%
Expenses			
Capital Improvement & Outlay	755,000.00	0.00	0.00%
Contractual Services	0.00	3,521.63	
Expenses Total	755,000.00	3,521.63	0.47%
	REVENUE TOTALS	773,152.00	669,504.23 86.59%
	EXPENSE TOTALS	755,000.00	3,521.63 0.47%
Fund 094 Special Road Fund	18,152.00	665,982.60	

Beginning Fund Balance: 681,589.21

Ending Fund Balance: 1,347,571.81

As of 10/5/2021

Fund	Adopted Budget	Amt Received / Expended	% Rec'd / Used
098 Capital Improvement Program			
Revenue			
Taxes	646,272.00	625,588.75	96.80%
Other	432,224.00	0.00	0.00%
Revenue Total	1,078,496.00	625,588.75	58.01%
Expenses			
Capital Improvement & Outlay	1,062,000.00	428,481.67	40.35%
Expenses Total	1,062,000.00	428,481.67	40.35%
	REVENUE TOTALS	1,078,496.00	625,588.75 58.01%
	EXPENSE TOTALS	1,062,000.00	428,481.67 40.35%
Fund 098 Capital Improvement Program	16,496.00	197,107.08	

Beginning Fund Balance: 482,206.01

Ending Fund Balance: 679,313.09

YTD BUDGET REPORT

As of 10/5/2021

Fund	Adopted Budget	Amt Received / Expended	% Rec'd / Used
180 Internal Services			
Revenue			
Reimbursements	678,000.00	376,452.84	55.52%
Other	71,568.00	0.00	0.00%
Revenue Total	749,568.00	376,452.84	0.50
Expenses			
Commodities	678,000.00	361,957.12	0.53
Capital Improvement & Outlay	71,568.00	0.00	0.00
Expenses Total	749,568.00	361,957.12	0.48
180 Internal Services Total	1,499,136.00	738,409.96	
Grand Total	1,499,136.00	738,409.96	

REVENUE TOTALS	749,568.00	376,452.84	50.22%
EXPENSE TOTALS	749,568.00	361,957.12	48.29%
Fund 180 Internal Services	0.00	14,495.72	
Beginning Fund Balance:		112,489.42	
Ending Fund Balance:		126,985.14	